

PERSONNEL COMMITTEE

Erie County Council

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Mary Rennie, Chairwoman
Brian Shank, Vice Chairman
Carl Anderson, III
Kim Clear
André R. Horton
Scott Rastetter
Ellen Schauerma

Erie County Courthouse
140 West Sixth Street – Room 114A
Erie, PA 16501

July 15, 2021
4:15 PM

PERSONNEL AGENDA

1. Ordinance Number 50, 2021, "Nineteenth 2021 General Fund Budget Supplemental Appropriation of \$44,177 for Creation of New Position in the District Attorney's office for Domestic Violence Cases" (Adopted 6/29/21, Requires Position Number Amended)
Council passed this Ordinance June 29, 2021; however, at the time the exhibit read the incorrect position number, this Ordinance needs amended to include the corrected position number. Exhibit B to be amended from 0-03400-034 to 0-03400-035.
2. Ordinance Number _____, 2021, "_____ 2021 General Fund Budget Supplemental Appropriation of \$19,658 for Creation of Diversity and Inclusion Officer in Human Resources Department"
The requested position is a professional role that will foster the diversity, equity, and inclusion goals of the county. This individual will be responsible for leading the employee Diversity and Inclusion Council, which includes members of every department, and will continually evaluate and improve our practices in county government to ensure an inclusive and equitable environment for employees and citizens utilizing county services. This will be achieved through policy review, employee trainings, departmental collaborations, and additional initiatives.
3. Ordinance Number ____, 2021, "Change in County Clerk Position Grade"
The duties and responsibilities of this position have increased over time. It's current grade is not reflective of that reality. The change in grade does not affect the pay in any manner. The County Clerk is an appointed position in the Home Rule Charter with a salary set by County Council, that not necessarily rooted in the pay plan structure. The salary for this position was previously set by Ordinance 119, 2020.

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4. Ordinance Number __, 2021, "2021 General Fund Budget Supplemental Appropriation of \$24,573 for Creation of Deputy County Clerk Position in Office of County Council"
This position will assist County Council in their daily duties and communications. The changes in election law and procedure over the last two years require more oversight. This position will also provide assistance to the Election Supervisor and the Warehouse Manager, in the overall conduct of elections.
5. Ordinance Number ____, 2021, "____ 2021 Planning Fund Budget Supplemental Appropriation of \$33,716 for GIS Position Reclassification and Creation of New Position"
Creates GIS Administrator Position at a higher grade than the current GIS Coordinator Position.
6. Resolution Number ____, 2021, "Authorizing Thomas S. Talarico, Esq. as Designated Appointee of Erie County Council in Pursuit of Litigation Related to the Heart & Lung Appeals in 2021"
An Erie County employee claim under the Heart and Lung Act was denied by the Administration. The employee is entitled to a hearing in front of Council or its designee under legislation adopted by Pennsylvania and Erie County in 2012.
7. Resolution Number ____, 2021 " Enforcement of Ordinance 122, 2020"Approval of 2021 Erie County Non-Bargaining Employees Pay Plan"
Personnel/Legal issue related to this ordinance.