

PERSONNEL COMMITTEE

Erie County Council

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Mary Rennie, Chairwoman
Brian Shank, Vice Chairman
Carl Anderson, III
Kim Clear
André R. Horton
Scott Rastetter
Ellen Schauerma

4:15 PM – follows immediately after Finance Meeting

August 12, 2021

Join in person: Erie County Courthouse, 140 West Sixth Street, Room 114A, Erie PA 16501

Join via Zoom:

Online at: <https://us02web.zoom.us/j/81977606213?pwd=ZkNwb0E0Y0Z6RHhhakFhWUNmRlNEdz09>

Or Call-in: 1-929-205-6099

Meeting ID: 819 7760 6213

Passcode: 081921

PERSONNEL AGENDA

1. Ordinance Number 58, 2021, "Twenty-Fourth 2021 General Fund Budget Supplemental Appropriation of \$19,658 for Creation of Diversity, Equity and Inclusion Officer in Human Resources Department" (1st Read 7-20-21)
The requested position is a professional role that will foster the diversity, equity, and inclusion goals of the county. This individual will be responsible for interacting with employee Diversity and Inclusion Council, which includes members of every department, and will continually evaluate and improve our practices in county government to for employees, and citizens utilizing county services. This will be achieved through policy review, employee trainings, departmental collaborations, and additional initiatives.
2. Ordinance Number 59, 2021, "Amending Ordinance 122, 2020 to Change the Position Grade and Salary of the County Clerk" (1st Read 7/20/21)
The duties and responsibilities of this position have increased over time. It's current grade is not reflective of that reality. The County Clerk is an appointed position in the Home Rule Charter with a salary set by County Council, not necessarily rooted in the pay plan structure. The salary for this position was previously set by Ordinance 119, 2020. This ordinance will create a 6% raise in pay retroactive to January 1, 2021.
3. Ordinance Number 60, 2021, "Twenty-Fifth 2021 General Fund Budget Supplemental Appropriation of \$24,573 for Creation of Deputy County Clerk Position in Office of County Council" (1st Read 7/20/21)
This position will assist County Council in their daily duties and communications. The changes in election law and procedure over the last two years require more oversight. This position will also provide assistance to the Election Supervisor and the Warehouse Manager, in the overall conduct of elections.

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4. Ordinance Number 61, 2021, "First 2021 Planning Fund Budget Supplemental Appropriation of \$33,716 for GIS Position Reclassification" (1st Read 7/20/21)
Creates GIS Administrator Position at a higher grade than the current GIS Coordinator Position.
5. Ordinance Number 68, 2021, " Twenty-Ninth 2021 2021 General Fund Budget Supplemental Appropriation of \$33,716 for Planning GIS Position Reclassification" (1st Read 7/20/21)
This is the General Fund side of the Ordinance that reclassifies a GIS Position and returns savings to the Fund Balance.