

FINANCE COMMITTEE

Erie County Council

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Kim Clear, Chairwoman
Scott Rastetter, Vice-Chairman
Carl Anderson, III
André R. Horton
Mary Rennie
Ellen Schauerman
Brian Shank

4:00 PM

August 12, 2021

Join in person: Erie County Courthouse, 140 West Sixth Street, Room 114A, Erie PA 16501

Join via Zoom:

Online at: <https://us02web.zoom.us/j/81977606213?pwd=ZkNwb0E0Y0Z6RHhhakFhWUNmRlNEZ09>

Or Call-in: 1-929-205-6099

Meeting ID: 819 7760 6213

Passcode: 081921

FINANCE AGENDA

1. Amy Murdock and James Grunke present an update on the Erie Regional Chamber and Growth Partnership
2. Ordinance Number 63, 2021, "Twenty-Sixth 2021 General Fund Budget Supplemental Appropriation of \$93,314 for EMTA Local Match Shortfall of the fiscal year 2021-2022 requirement of \$1,153,888, as amended" (1st Read 7/20/21 & amended 7/20/21)
Act 89, the enabling legislation for EMTA's operating assistance grant, requires that state operating assistance be matched by local cash funding. The required amount of local funding for EMTA in fiscal year 20-21 is \$1,153,888. The EMTA has collected \$946,520 of local funding, 82% of the requirement. The Ordinance will make up the difference to maintain compliance.
3. Ordinance Number 64, 2021, "Third 2021 Mental Health\Intellectual Disabilities (MHID) Fund Budget Supplemental Appropriation of \$2,835,469 and Creation of New Line Item for Receipt of Additional Grant Funds" (1st Read 7/20/21)
Revenue from the Department of Community and Economic Development, the PA Housing and Affordability and Rehabilitation Enhancement Grant, and the Emergency Rental Assistance Federal will be expended in Homeless Assistance. No County funds are projected for use at this time.
4. Ordinance Number _____, 2021, "_____ 2021 General Fund Budget Supplemental Appropriation of \$7,000 for Additional Insurance Expense In The Director of Administration Office"
Additional insurance expenses need to be accounted for as previously there was an employee on single coverage to family coverage. The ordinance accounts for the difference.

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5. Ordinance Number___, 2021 "Approving a Single Vendor Contract for a Three Year Agreement with Advent Communications for Partner Assurance Support Services "
Advent Communications was the lone bidder for the County Telecommunications hardware/maintenance contract. The winner of that Bid has historically provided the Software side of the service as part of the PASS contract. The terms of the Maintenance Contract and the PASS contract are the same. The cost is \$45,018 for each of the three years. Total is \$135,054.
6. Ordinance Number___, 2021 "2021 Pleasant Ridge Manor Fund Budget Revised Revenue of \$2,700,000 from ARPA Revenue Replacement"
This ordinance is required to transfer the funds appropriated in the ARPA Fund Budget via Ordinance 65, 2021 to the PRM Fund Budget for use this year.
7. Ordinance Number___, 2021 "To Create and Establish the Erie County Diversity, Equity and Inclusion Commission"
In accordance with The American Rescue Plan Act of 2021 H.R.1319, the function of the Diversity, Equity, and Inclusion Commission shall be to organize a structure which will invest in racially diverse populations by granting funding that creates opportunities for minority populations, lobbies for inclusive policy, and empowers minority populations throughout Erie County while adhering to the ARPA guidelines and policies. Funding was set aside via Ordinance 65, 2021.
8. Ordinance Number___, 2021 "Amending the Administrative Code of 2021 Article II, Section IV (E) to Incorporate the Erie County Diversity, Equity and Inclusion Commission"
This amends the Erie County Administrative Code to reflect the creation of the Erie County Diversity, Equity and Inclusion Commission by a different ordinance on the Agenda. The Code presents details regarding County departments, Authorities and Commissions, as well as other aspects of County governance .
9. Ordinance Number___, 2021 "American Rescue Plan Fund Budget Revised Expenditures of \$3,500,000 and Removal of Restriction on Funds for the Erie County Diversity, Equity and Inclusion Commission"
The \$3.5 Million was restricted when appropriated under Ordinance 65, 2021. This action removed the restriction to coincide with the creation of the Commission through another ordinance on the agenda.

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10. Resolution Number 28, 2021, "Approving a Professional Services Contract for Consultation on Pandemic Related State and Federal Funding " (Tabled 7/20/21)
This matter was tabled pending selection of a firm to provide technical assistance and advice in relation to ARPA and related funding sources. The item would need to be removed from the table and amended to include the name and contract with Witt O'Brien's as written.
11. Resolution Number __, 2021 "Approval of the Letter of Engagement from Maher Duessel for ARPA Funding Accounting Services"
The County wishes to engage CPA Maher Duessel's financial expertise for consultation on COVID 19 related state and federal funding procedures. This is not a contract but rather the setting of terms for use on a periodic basis during the ARPA/COVID funding period.
12. Resolution Number __, 2021 "Approving the Financial Statements and Independent Auditor Report for the County of Erie and Related Funds for the year ending December 31, 2020"
Zelenkofske Axelrod, LLC Certified Public Accountants performed the Independent Audit Report for Erie County, ending December 2020. The 212 page comprehensive audit is available upon request.
13. Resolution Number __, 2021 "In Support of Ending State Wage Preemption, so Erie County May Enact Their Own Minimum Wage"
The resolution supports House Bill 2659, allowing municipalities throughout Pennsylvania to enact their own minimum wage legislation.
14. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 18-051-047.0-101.00
An offer of \$250 by Cheryl Lepkowski for the parcel located adjacent to 2643 E. 37th Street, Erie, PA ; an irregular lot. The other taxing bodies have approved the sale. Parcel is adjacent to other family property of the bidder.
15. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 27-030-027.0-002.00

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An offer of \$250 by Brandon VanAlstyne for the 210x100x190 parcel on E Lake Rd., Harborcreek, PA. The other taxing bodies have approved the sale. Bidder intends to utilize the property for fishing and clean up for future development.

16. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 18-051-016.0-202.00 2616 PEAR ST.

An offer of \$250 by Javier O. Rodriguez Vega for the parcel at 2616 Pear Street, Erie, PA , 16510; a 46 x 141 lot. The other taxing bodies have approved the sale. Bidder intends to utilize the property for parking vehicles.

17. Analysis of General Fund Unassigned Fund Balance

The estimated General Fund Unassigned Fund Balance is \$45,732,900. That amount is \$26,618,434 above the \$19,116,466 needed for two months of County expenses and transfers.