

FINANCE COMMITTEE

Erie County Council

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Kim Clear, Chairwoman
Scott Rastetter, Vice-Chairman
Carl Anderson, III
André R. Horton
Mary Rennie
Ellen Schauerma
Brian Shank

September 9, 2021 4:00 PM

Join In-Person:

Erie County Courthouse, Room 114A,
140 W. Sixth Street, Erie, PA 16501

Join Via Zoom:

Online: <https://us02web.zoom.us/j/88621699417?pwd=SGo1OC9zcVhIN2xvZGxuQTBMNXdMdz09>

or Call-in: 1-929-205-6099

Meeting ID: 886 2169 9417

Passcode: 090921

FINANCE AGENDA

1. Ordinance Number 69, 2021, "Twenty-Seventh 2021 General Fund Budget Supplemental Appropriation of \$7,000 for Additional Insurance Expense In The Director of Administration Office" (First Reading 08-17-2021)
Additional insurance expenses are needed due to a change from single insurance coverage, to family insurance coverage for a position within this bureau.
2. Ordinance Number 70, 2021 "Approving a Single Vendor Contract for a Three Year Agreement with Advent Communications for Partner Assurance Support Services " (First Reading 08-17-2021)
Advent Communications was the lone bidder for the County Telecommunications hardware/maintenance contract. The winner of the bid also provides software services under this agreement. The terms of the Maintenance Contract and the PASS contract are similar. The cost for PASS is \$45,018 for each of the three years. Total is \$135,054. In future, the PASS contract will be included within the Hardware/Maintenance Agreement Bid terms.
3. Ordinance Number 71, 2021 "2021 Pleasant Ridge Manor Fund Budget Revised Revenue of \$2,700,000 from ARPA Revenue Replacement" (First Reading 8-17-21))
This ordinance is required to transfer the funds appropriated in the ARPA Fund Budget via Ordinance 65, 2021 to the PRM Fund Budget for use this year. The pandemic negated PRM's ability to attract residents, leading to a serious revenue loss.
4. Ordinance Number 72, 2021 "To Create and Establish the Erie County Diversity,

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Equity and Inclusion Commission" (Rec'd 1st Read 8/17/21)

In accordance with The American Rescue Plan Act of 2021 H.R.1319, the function of the Diversity, Equity, and Inclusion Commission shall be to organize a structure which will invest in racially diverse populations by granting funding that creates opportunities for minority populations, lobbies for inclusive policy, and empowers minority populations throughout Erie County while adhering to the ARPA guidelines and policies. Funding was set aside via Ordinance 65, 2021.

5. Ordinance Number 73, 2021 "Amending the Administrative Code of 2021 Article II, Section IV (E) to Incorporate the Erie County Diversity, Equity and Inclusion Commission" (Rec'd 1st Read 8/17/21)

This amends the Erie County Administrative Code to reflect the creation of the Erie County Diversity, Equity and Inclusion Commission by a different ordinance on the Agenda. The Code presents details regarding County departments, Authorities and Commissions, as well as other aspects of County governance .

6. Ordinance Number 74, 2021 "American Rescue Plan Fund Budget Revised Expenditures of \$3,500,000 and Removal of Restriction on Funds for the Erie County Diversity, Equity and Inclusion Commission" (Tabled, no Reading 8/17/21)

The \$3.5 Million was restricted when appropriated under Ordinance 65, 2021. This action removed the restriction to coincide with the creation of the Commission through Ordinance 72, 2021, on this agenda.

7. Ordinance Number, 2021 "Revised Expenditures of \$280,000 and Creation of Line Items from Removal of Restrictions on 2021 American Rescue Plan Funds for Erie County Futures Center Bureau"

Included in the passage of Ordinance 65, 2021 was a restriction of \$280,000 for the Erie County Futures Center, and the elimination of the attending line items pending further study. This ordinance removes the restriction and restores the line items and funding to the Futures Center as a Bureau of the American Rescue Plan Fund Budget.

8. Ordinance Number ___, 2021 "2021 Children & Youth Fund Budget Revised Revenue

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of \$21,0000 for Revised Expenditures and Creation of New Line Items due to Court Ordered Placements"

The necessity for court ordered child placement in facilities that were not addressed in the prior budget, requires the creation of budget lines in the Children and Youth Fund Budget. The \$21,000 revised expenditure will be for the transfer of funds from existing budget lines not currently being utilized into the newly created line items.

9. Ordinance Number _____, 2021, "_____ 2021 Public Health Fund Budget Supplemental Appropriation of \$553,843 for Grant Funds in the Immunization Bureau"

The Pennsylvania Department of Health granted \$555,843 for utilization towards personnel, necessary subcontract services (LECOM, AHN, MCIC), supplies, travel, and various other costs in relation to COVID-19 expenditures for mobile clinics, computer maintenance, clinic supplies, etc.

10. Ordinance Number _____, 2021, "_____ 2021 Public Health Fund Budget Supplemental Appropriation of \$522,500 for Blue Zones Donations"

Donations for the year 2021 from LECOM Health and UPMC were received in December 2020. This ordinance will carry forward those funds for expected 2021 expenditures.

11. Resolution Number _____, 2021, " Authorization To Apply For A Keystone Planning Grant From The Pennsylvania Department of Education"

The current facility is 25-years old and has undergone renovations in the last several years to modernize its circulation desk area and internet lab. The library's front doors and elevators are vital to the use and accessibility of the library, as is a public restroom on the second floor of the building. Erie County will be providing half of the project cost of \$117,757.50 for the project, and the request to the PA Department of Education is \$117,757.50, for a total project cost of \$235,515.

12. Resolution Number ____, 2021, " Resolution Authorizing the Undisturbed Use of Blasco Memorial Library as a Public Library"

This is required as part of the Keystone Grant application for \$117,757 of the \$235,515 needed for the proposed renovation project at the Blasco library. It is to insure that such recipients keep the property after funds are received.

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13. Resolution Number _____, 2021, "Authorizing County Executive Dahlkemper to Utilize E-Signature for Blasco Library Project Keystone Grant Application"
The Keystone Grant program utilized paper until this year. They are now electronic. This resolution formally assigns CE Dahlkemper to execute the Keystone Grant Blasco Library Project documents electronically.
14. Resolution Number ___, 2021 "Appointment of Presiding Officer to Adjudicate an Appeal Filed Under the Local Agency Law"
Local Agency law allows for the appeal of decisions made by county government about certain employment matters. County Council or an appointed agent (s) hear such appeals. Witnesses and testimony are involved in the semi-judicial process.
15. Resolution Number ___, 2021 "Exonerating all Taxes, Fees and Interest on Parcel #15-020-020.0-108.00 Located at 339 East 17th Street, Erie PA"
The City of Erie & Erie Public Schools authorize the request by the Erie County Redevelopment Authority to abate past due taxes to satisfy the amount of \$957.09 and seal lien of \$94.09, totaling \$1,051.18, for the property located at 339 East 17th Street, Erie, PA. The property has been declares blighted and is scheduled for demolition.
16. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 24-004-007.2-012.93, 9800 West Lake Road , Lot 55, Lake City, PA.
An offer of \$250 by Amy Zlobin for the parcel at 9800 West Lake Road, (Leasure Dr.) Lot 55, Lake City, PA 16423; a 37.25 x 160 Trailor lot. The other taxing bodies have approved the sale.
17. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 14-070-022.334.00, 728 East 7th Street, City of Erie
An offer of \$250 by Willam D. Morrow for the parcel at 728 East 7th Street, Erie, PA ,16503; a 32.5 x 165 lot. The other taxing bodies have approved the sale. The parcel is adjacent to the bidder's current address.
18. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 18-052-036.0-112.00, Genesee Ave, Lot 285, City of Erie

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An offer of \$250 by Michael Pigassou for REX LAND, LLC for the parcel at Genesee Ave, Lot 285, Erie, PA ,16510; a 40 x 172.88 irregular lot. The other taxing bodies have approved the sale.

19. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 16-030-043.0-115.00, located on West 17th Street, City of Erie
An offer of \$250 by Maithem Jabbar for the parcel at West 17th Street, Erie, PA ,16502; a 35 x 135 lot. The other taxing bodies have approved the sale. The bidder owns the adjacent property to the west of the lot, at 951 West 17th Street.
20. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 15-020-032.0-114.00, 601 East 11th Street, City of Erie.
An offer of \$250 by Robert S. Chromik for the parcel at 601 East 11th Street, Erie, PA ,16503; a 37.25 x 160 lot. The other taxing bodies have approved the sale.
21. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 18-052-034.0-216.00, FARGO ST., LOT 321
An offer of \$250 by Michael Pigassour for REX LAND, LLC for the parcel at 0 Fargo Street, Lot 321, Erie, PA , 16510; a 66 x 203.85 Irregular lot. The other taxing bodies have approved the sale.
22. Analysis of General Fund Unassigned Fund Balance
If all the ordinances on the finance Agenda pass, the Projected 2021 Unassigned Fund Balance will be \$47,083,995. That is \$26,650,150 above the \$19,116,466 needed for two months of County expenditures and transfers.
23. Presentation by Barbara Houck concerning Proposed Enhancement of Erie County Veterans Memorial Park
The Veterans Memorial Park 501c3 is proposing an enhancement project at the Erie County Veterans Memorial Park near Collegiate Academy. The enhancement includes new walkways and parking at the Memorial. The Memorial Group is working toward a park that will be sustained for many years.