

AGENDA

Erie County Council

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Public is invited to attend.



Brian Shank, Chairman
Mary Rennie, Vice Chairwoman
Charlie Bayle
André R. Horton
Ellen Schauerman
Terry M. Scutella
Jim Winarski

Erie County Courthouse
140 W Sixth Street Erie, PA 16501
Room 117

REGULAR MEETING

Tuesday, February 1, 2022

5:00 P.M. – Council Caucus

6:00 P.M. – Council Meeting

1. **PLEDGE OF ALLEGIANCE**
2. **OPTIONAL PRAYER OR INVOCATION**
3. **ROLL CALL**
4. **HEARING OF THE PUBLIC**
5. **MINUTES FROM PREVIOUS MEETING**

January 18, 2022

6. **REPORTS OF COUNTY OFFICIALS**

- A. County Executive and/or his Designee
- B. Finance Committee - Mrs. Schauerman
- C. Personnel Committee - Mr. Scutella
- D. Other

7. **OLD BUSINESS**

- A. Second Reading of Ordinance Number 1, 2022 "Amending the Budget Total on the Face Sheet of Ordinance 109, 2021, '2022 General Fund Budget'" (Finance Committee)
Action sheet 7 regarding the Library transfer line was erroneously excluded in the calculation of the county share (a difference of \$8,412); the total revenue and expenses in the General Fund should be reflected as \$115,469,489.
- B. Second Reading of Ordinance Number 2, 2022 "Repealing Ordinance 125, 2021 "2022

American Rescue Plan Fund Budget Revised Expenditure of \$250,000 for Women as Minority in Small Business Center" (Finance Committee)

The County Executive has requested a new ordinance to eliminate Ordinance 125, 2021. The funding is not available for the expenditure. All funds for Women as Minority in Small Business are in the 2022 ARPA allocation.

- C. Second Reading of Ordinance Number 3, 2022, "First 2022 General Fund Budget Supplemental Appropriation of \$14,400 for Creation of Tuition Reimbursement Line within the Courts Budget" (Finance Committee)
The Courts are asking for reimbursement of 80% of college tuition fees for education that enhances an employee's job function, as offered to other employees of the county.
- D. Second Reading of Ordinance Number 6, 2022, "Second 2022 Library Fund Budget Supplemental Appropriation of \$22,192 for Completion of Cafe Project Started in 2021" (Finance Committee)
The funds, designated in 2021, were to be used for shelving and cafe renovations, and due to supply chain issues, were unable to be fulfilled. This appropriation will allow for the supply and work orders to be completed by the Spring of 2022.
- E. Second Reading of Ordinance Number 8, 2022, "Approving Harbor Creek Township LERTA Ordinance 2010-201-6, as Amended" (Finance Committee)
This amendment is enacted to eliminate real estate tax abatement and relief for industrial properties in the LERTA district within the Township and to extend the effective date of the existing Ordinance until December 31, 2023.
- F. Second Reading of Ordinance Number 21, 2022, "Seventh 2022 General Fund Budget Supplemental Appropriation of \$22,192 for Completion of Café Project Started in 2021" (Finance Committee)
This is a companion to the ordinance requesting funds for the Cafe Project to the Library Fund.
- G. Second Reading of Ordinance Number 11, 2022, "2022 Appointed Official's Salary Ordinance, First Assistant County Solicitor" (Personnel Committee)
Pursuant to the Erie County Home Rule Charter, County Council must approve all Appointed Officials' salaries. This position was vacated after the 2022 budget was set and has been filled, requiring the establishment of a salary for the new appointee.
- H. Second Reading of Ordinance Number 12, 2022, "2022 Appointed Official's Salary Ordinance For Two Assistant County Solicitors" (Personnel Committee)
The County Home Rule Charter requires County Council to approve all salaries of an Appointed Official.

- I. Second Reading of Ordinance Number 13, 2022 "Appointed Official's Salary Ordinance - Director of Administration" (Personnel Committee)
Pursuant to the Erie County Home Rule Charter, County Council must approve all Appointed Officials' salaries. This position was vacated after the 2022 budget was set and has since been filled, requiring establishment of a salary for the new appointee.
- J. Second Reading of Ordinance Number 14, 2022 "2022 Appointed Official's Salary Ordinance - Public Defender" (Personnel Committee)
Pursuant to the Erie County Home Rule Charter, County Council must approve all Appointed Officials' salaries. This position was vacated after the 2022 budget was set and has since been filled, requiring establishment of a salary for the new appointee.
- K. Second Reading of Ordinance Number 15, "2022 Fourth General Fund Budget Supplemental Appropriation of \$10,840 for Increase in Starting Salary for Director of Veteran Affairs" (Personnel Committee)
Pay increases outside allowable rates of the pay plan require Council approval.
- L. Second Reading of Ordinance Number 16, 2022, "Amending the Human Resource Code - Second 2022 Public Health Fund Budget Supplemental Appropriation of \$21,211 for Temporary Promotion of Acting Deputy Director to Acting Director of the County Health Department, Change in Hours, and Increase in Wages" (Personnel Committee)
Pay increases outside allowable rates of the pay plan require Council approval.
- M. Second Reading of Ordinance Number 17, 2022, "Fifth 2022 General Fund Budget Supplemental Appropriation of \$21,211 for Temporary Promotion of Acting Deputy Director to Acting Director of the County Health Department, Change in Hours, and Increase in Wages" (Personnel Committee)
This is a companion ordinance requesting funds for the Acting Director position from the Public Health Fund.
- N. Second Reading of Ordinance Number 18, 2022 "Amending the Human Resource Code - Third 2022 Public Health Fund Budget Supplemental Appropriation of \$5,587 for Temporary Promotion of Health Promotion & Quality Improvement Director to Acting Deputy Director of the County Health Department, Change in Hours, and Increase in Wages" (Personnel Committee)
Pay increases outside allowable rates of the pay plan require Council approval.
- O. Second Reading of Ordinance Number 19, 2022 Sixth 2022 General Fund Budget Supplemental Appropriation of \$5,587 for Temporary Promotion of Health Promotion & Quality Improvement Director to Acting Deputy Director of the County Health

Department, Change in Hours, and Increase in Wages" (Personnel Committee)

This is a companion ordinance requesting funds for the Acting Deputy Director position from the Public Health Fund.

- P. Second Reading of Ordinance Number 20, 2022 "2022 Appointed Official's Salary Ordinance - Interim County Clerk" (Personnel Committee)

Pursuant to the Erie County Home Rule Charter, County Council must approve all Appointed Officials' salaries. This position was vacated after the 2022 budget was set and an interim position has been filled, requiring establishment of a salary for the new appointee.

8. NEW BUSINESS

- A. First Reading of Ordinance Number 4, 2022 "Approving the 2022 General Fund Budget Waiver of the County Purchasing Code for a Tax Billing and Collection Software System from the Current Vendor" (Finance Committee)

Per Administrative Code Article III Section 1 D1, County Council shall have the right to reject any and all bids and to waive defects in form with respect to such contracts. The Erie County Tax Claim Bureau wishes to waive the Purchase Code and utilize the same vendor to ensure compatibility and continuity of the program.

- B. First Reading of Ordinance Number 22, 2022 "Approving the 2022 General Fund Budget Waiver of the County Purchasing Code for Erie County Department of Corrections to Purchase and Install Touch Screen Updates from Current Vendor" (Finance Committee)

Per Administrative Code Article III Section 1 D1, County Council shall have the right to reject any and all bids and to waive defects in form with respect to such contracts. The Department of Corrections wishes to waive the Purchase Code and use their usual vendor, with funds purportedly in their 2022 Budget.

- C. First Reading of Ordinance 23, 2022 "Approval of the 2022 Erie County District Revision Commission Final Report" (Finance Committee)

The Erie County Home Rule Charter requires the appointment of a District Revision Commission by County Council after the publication of the results of each decennial census of the population of the United States, to evaluate the Erie County Council Districts for equity in representation in relation to population. Pursuant to the Charter, presentation was held to Council and Public Hearing on the report was held. Council shall adopt the evaluation report as submitted by the District revision Commission, or as amended by the County Council.

- D. First Reading of Ordinance Number 24, 2022 "Appointed Official Salary Ordinance-County Solicitor Salary (Personnel Committee)

Pursuant to the Erie County Home Rule Charter, County Council must approve all Appointed Officials' salaries. This position was vacated after the 2022 budget

was set and has been filled, requiring the establishment of a salary for the new appointee.

- E. First Reading of Ordinance Number 25, 2022, "Eighth 2022 General Fund Budget Supplemental Appropriation of \$5,927 for Increase in County Solicitor Salary" (Personnel Committee)

This is the companion ordinance to the Appointed Official Salary Ordinance-County Solicitor Salary, which allows funds to be allocated from the General Fund to pay the differential in proposed salary.

- F. First Reading of Ordinance Number 26, 2022 "Fourth 2022, Public Health Budget Revised Expenditure For Addition of Temporary Staff Line Item in Maternal & Child Health Bureau "(Personnel Committee)

Excess funds from current vacancies would move laterally to fill a shortfall in the temporary staff line item in the Maternal & Child Health Bureau of the Erie County Department of Health.

- G. First Reading of Ordinance Number 27, 2022, "Ninth 2022 General Fund Budget Supplemental Appropriation of \$20,164 for Existing Employee to Move Into Vacant Position in County Executive Office" (Personnel Committee)

A long-time county employee was hired in the County Executive office, the difference in salaries requires an adjustment in the budgeted amount.

- H. First Reading of Ordinance Number 28, 2022 "2022 Public Health Fund Budget Revised Expenditure for Temporary Increase in Wages and Hours of \$4,476 for Acting Deputy Director of Public Health" (Personnel Committee)

Pay increases outside allowable rates of the pay plan require Council approval. Savings from vacant positions within the bureau will cover the increase in wages.

- I. First Reading of Ordinance Number 29, 2022 "Tenth 2022 General Fund Budget Supplemental Appropriation of \$21,668 for Change for Director of Administration Salary Increase" (Personnel Committee)

This is the companion ordinance to the Approving Appointed Officials Salary - Director of Administration, which allows funds to be allocated from the General Fund to pay the differential in proposed salary.

- J. Resolution Number 2, 2022, "A Resolution in Objection to PA State House Preliminary Redistricting Map Released December 16, 2021" (Finance Committee)

Resolution objects to dividing Harborcreek Township into separate legislative districts. Upon passage, a letter will be sent to the 2021 Pennsylvania Legislative Reapportionment Commission.

- K. Possible Reappointment of Lisa Austin to the Erie County Planning Commission representing District 2. Term to expire December 31, 2025. (Councilman Horton) (Personnel Committee)

The term of office for a member of the Erie County Planning Commission is four years. This will be the second term served.

- L. Possible Appointment of Mark Sleppy to the Erie County Planning Commission representing District 5. Term to expire December 31, 2022. (Councilman Shank) (Personnel Committee)

The term of office for a member of the Erie County Planning Commission is four years.

- M. Possible Waiver of Administrative Code Article II Section 5 A(1)(o) and Reappointment of Dr. Carla Picardo to the Erie County Board of Health. Term to expire December 31, 2025. (County Executive) (Personnel Committee)

The term of office for a member of the Erie County Board of Health is four years. Appointed members shall serve no more than two terms per Administrative Code Article II Section 5 A(1)(o). This will be the third term served.

- N. Possible Appointment of Dr. Fernando Mirarchi to the Erie County Board of Health. Term to expire December 31, 2025. (County Executive) (Personnel committee)

The term of office for a member of the Erie County Board of Health is four years.

- O. Possible Waiver of Administrative Code Article II Section 5 A(1)(o) and Reappointment of Dr. Richard Ortoski to the Erie County Board of Health. Term to expire December 31, 2025. (County Executive) (Personnel Committee)

The term of office for a member of the Erie County Board of Health is four years. Appointed members shall serve no more than two terms per Administrative Code Article II Section 5 A(1)(o). This will be the third term served.

- P. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 04-019-066.0-002.00 (Finance Agenda)

An offer of \$250 by Joseph B. Manno, Sr. for the parcel at TR 546 TWP RTE 352, Conneaut Township; a 280x150 IRR Lot. The other taxing bodies have approved the sale. Bidder intends to remodel and use it as investment property.

9. ADJOURNMENT

- A. The next Finance/Personnel Committee Meetings are Thursday, February 10, 2022 at 4pm in room 114A, Erie County Courthouse or via zoom. The next Regular Meeting of County Council is Tuesday February 15, 2021 at 6pm in room 117, County Courthouse.

Members of the public wishing to speak at an upcoming Regular Meeting of Council or those requiring specific accommodation are encouraged to call or email the Council Office at (814) 451-6303 or Councilrequests@eriecountypa.gov.