

AGENDA

Erie County Council

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Public is invited to attend.



Brian Shank, Chairman
Mary Rennie, Vice Chairwoman
Charlie Bayle
André R. Horton
Ellen Schauerma
Terry M. Scutella
Jim Winarski

McKean Township Building
9231 Edinboro Road
McKean, PA 16426

REGULAR MEETING

5:00 P.M. – Council Caucus
6:00 P.M. – Council Meeting

Tuesday, September 6, 2022

1. **PLEDGE OF ALLEGIANCE**
2. **OPTIONAL PRAYER OR INVOCATION**
3. **ROLL CALL**
4. **HEARING OF THE PUBLIC**

A. Lou Aliota - 5 Minutes

B. Others - 3 Minutes

5. **MINUTES FROM PREVIOUS MEETING**

August 16, 2022 - Regular Meeting

6. **REPORTS OF COUNTY OFFICIALS**

A. County Executive and/or his Designee

B. Finance Committee - Mrs. Schauerma

C. Personnel Committee - Mr. Scutella

D. Other

7. **OLD BUSINESS**

A. Second Reading of Ordinance Number 97, 2022, "Second 2022 Capital Projects Fund Budget Supplemental Appropriation of \$235,514 to Move the Location of the Match for Keystone Grant For Blasco Library Renovations to the Capital Projects Budget" (First Read 8/16/22) (Finance Committee)

This companion ordinance is the first of three to move the Keystone Grant

monies, appropriated by Ordinances 50 & 51 of 2022, to the Capital Projects Fund Budget. This placement will alleviate the funds from lapsing when renovations continue into the new year.

- B. Second Reading of Ordinance Number 98, 2022, "Ninth 2022 Library Fund Budget Supplemental Appropriation of \$235,514 to Move the Location of the Match for Keystone Grant For Blasco Library Renovations to the Capital Projects Budget" (First Read 8/16/22) (Finance Committee)

This companion ordinance is the second of three to move the Keystone Grant monies, appropriated by Ordinances 50 & 51 of 2022, to the Capital Projects Fund Budget. This placement will alleviate the funds from lapsing when renovations continue into the new year.

- C. Second Reading of Ordinance Number 99, 2022, "Thirty-Eighth 2022 General Fund Budget Supplemental Appropriation of \$117,757 to Move the Location of the Match for Keystone Grant for Blasco Library Renovations to the Capital Projects Budget" (First Read 8/16/22)(Finance Committee)

This companion ordinance is the third of three to move the Keystone Grant monies, appropriated by Ordinances 50 & 51 of 2022, to the Capital Projects Fund Budget. This placement will alleviate the funds from lapsing when renovations continue into the new year.

- D. Second Reading of Ordinance Number 105, 2022 "2022 Public Health Fund Budget Revised Expenditure of \$14,932 for Elimination of Epidemiological Research Assistant Position and Creation of Public Health Preparedness Coordinator Position" (First Read 8/16/22)(Personnel Committee)

This position will work in partnership with the current Public Health Preparedness Coordinator to expand the Health Department's capacity for emergency responses, conducting drills and exercises, participating with the County, community partners for preparedness planning, as well as working with the State Department of Health for emergency preparedness. There is enough savings from elimination of this vacant position in bureau 018015 to cover the creation of the position.

8. NEW BUSINESS

- A. First Reading of Ordinance Number 109, 2022, "Forty-Second 2022 General Fund Budget Supplemental Appropriation of \$911,743 For PA Election Integrity Grant and Creation of New Bureau and Line Items within the County Council Department" (Finance Committee)

This is the next step in receiving the funding on 9/1/22, after the Board of Elections and Regular meeting approval to apply for the funding.

- B. First Reading of Ordinance Number 110, 2022, "Forty-Third 2022 General Fund Budget Supplemental Appropriation and Creation of New Line Items For Vehicle Lease Donation Valued at \$13,361 For the District Attorney's Office"(Finance

Committee)

This is the 6th year that a 2 year pre-paid lease has been donated to the Erie County Detectives Bureau to support the Erie County Drug Taskforce. There is no cost to the County for this 2022 RAM 1500. A second read is respectfully requested.

- C. First Reading of Ordinance Number 111, 2022 "2022 Children and Youth Services Fund Budget Revised Expenditure of \$92,000 and Creation of New Expense Lines for Court Ordered Placements"(Finance Committee)

This is a common occurrence with the Children and Youth fund budget. Court ordered placements of children often occur in facilities that have never been used. Budget transfers from existing placement expense lines that are either being underutilized or not used this year will fund these new placement expenses.

- D. First Reading of Ordinance Number 112, 2022, "Second 2022 Public Safety Fund Budget Supplemental Appropriation of \$5,000 for Creation of Lines for Direct Purchase of Trailer and Reimbursement from NW PA Emergency Response Group"(Finance Committee)

This purchase will use Hazmat funds and will be reimbursed from PEMA. The reimbursement funds will return to the Hazmat budget.

- E. First Reading of Ordinance Number 113, 2022 "First 2022 Drug and Alcohol Fund Budget Supplemental Appropriation of \$673,818 and Creation of New Lines for PA Opioid Settlement Revenue for Calendar Year 2022" (Finance Committee)

These PA Opioid Settlement funds must be utilized in the prevention/treatment/support of those with or at risk of Opioid Use Disorder. DHS and the Office Of Drug and Alcohol Abuse are working on the creation of a Local Oversight Committee that will provide oversight of the funds that will be received in the years 2022-2039.

- F. First Reading of Ordinance Number 114, 2022 "Forty-Fourth 2022 General Fund Supplemental Appropriation of \$217,805 and Creation of New Lines for PA Opioid Settlement Revenue for Calendar Year 2022"(Finance Committee)

This award for the District Attorney's office from the PA Opioid Settlement Trust will continue each year through 2038. The trust award will result in no cost to the County.

- G. First Reading of Ordinance Number 115, 2022, "Forty-Fifth 2022 General Fund Budget Supplemental Appropriation of \$2,279 for Manager of Facilities & Operations Salary Increase"(Personnel Committee)

The increase is in the middle of the salary range that J. L. Nick feels is the fair market value for the position.

- H. First Reading of Ordinance Number 116, 2022, "Forty-Sixth 2022 General Fund Budget Supplemental Appropriation of \$3,236 for Job Reclassification in the

Procurement Office"(Personnel Committee)

The Occupant of this position has taken on additional responsibilities that have increased the workload to a Senior Buyer position. The increase is on the lower side of the salary range that J. L. Nick feels is the fair market value for the position.

- I. First Reading of Ordinance Number 117, 2022, "Forty-Seventh 2022 General Fund Budget Supplemental Appropriation of \$2,137 for Supervisor of Revenue/Tax Claim Salary Increase"(Personnel Committee)

This position oversees the revenue for the entire county and has not had a negative budget over 18 years, returning \$900k to the county last year. The increase is on the lower side of the salary range that J. L. Nick feels is the fair market value for the position.

- J. First Reading of Ordinance Number 118, 2022 "2022 General Fund Budget Revised Expenditure of \$2,813 for Manager Salary Increase in General Accounting" (Personnel Committee)

The increase is due to additional responsibilities for the position. The increase for the Manager is below the fair market value for the position per the J.L. Nick evaluation.

- K. First Reading of Ordinance number 119, 2022 "2022 General Fund Budget Revised Expenditure of \$1,847 for Assistant Manager Salary Increase in General Accounting" (Personnel Committee)

The increase is due to additional responsibilities for the position. The increase for the Assistant Manager is slightly above the fair market value per the J.L. Nick evaluation.

- L. First Reading of Ordinance Number 120, 2022, "First 2022 Planning Fund Budget Supplemental Appropriation of \$3,576 for Job Reclassification in Planning Administration Department"(Personnel Committee)

This is a reclassification from a Grant Writer Grade 10 to a Senior Grants Coordinator Grade 14E. The increase is below the salary range that J. L. Nick feels is the fair market value for the position.

- M. First Reading Ordinance Number 121, 2022, "Forty-Eighth 2022 General Fund Budget Supplemental Appropriation of \$3,576 for Job Reclassification In Planning Administration Department"(Personnel Committee)

This is a companion piece on the General fund side to the previous ordinance.

- N. First Reading of Ordinance Number 122, 2022 "Reclassification of EMS Plan Administrator Position from NB13 to NB15 Grade Level "(Personnel Committee)

The County Council adopted an ordinance on March 1, 2022 creating the EMS Plan Administrator position. The position has not garnered qualified applicants at

its current pay grade, NB-13. The Department of Public Safety is therefore requesting a reclassification of the job to a NB-15.

- O. First Reading of Ordinance Number 123, 2022 "2022 Public Health Fund Budget Revised Expenditure of \$39,800 for Environmental Position Classification Change from Non-bargaining to Bargaining"(Personnel Committee)

This is to rectify a previous error in classification.

- P. First Reading Ordinance Number 124, 2022 "2022 Planning Fund Budget Revised Expenditure of \$15,839.07 for Reclass of Wages to CDBG Millcreek Covid Program and Creation of New Line Items"(Personnel Committee)

This is the remaining balance of Millcreek Admin Covid funding that must be used by 12/31/22.

- Q. First Reading of Ordinance Number 125, 2022 "2022 Appointed Official's Salary Ordinance, Director Of Finance"(Personnel Committee)

Adequate funds have already been previously budgeted for this position.

- R. Resolution Number 33, 2022 "Abatement and Exoneration of Outstanding County Taxes, Interest, Penalties, and Fees on Certain Properties Owned by Erie Art Museum at East Fifth and State Streets, City of Erie"(Finance Committee)

The Erie School District, Erie City Council, and County Assessment Board have approved their respective abatements and exonations.

- S. Resolution Number 34, 2022, "Supporting Operation Green Light for Veterans"(Finance Committee)

This coming Veterans Day, the National Association of Counties (NACo) and the National Association of County Veteran Service Officers (NACVSO) invite the nation's 3,069 counties, parishes, and boroughs to join Operation Green Light and show support for veterans by lighting our buildings green from November 7 to November 13.

- T. Resolution Number 35, 2022 "Approval of Lease Agreement between the County of Erie and Lessor Steve Lewis Contracting Inc for the Offices Occupied by Magisterial District Judge Paul Bizzarro"(Finance Committee)

The lease agreement for the office of Magisterial District Judge Paul Bizzarro with lessor Steve Lewis Contracting must be approved by the County Council according to Article III Section 2(F) of the Administrative Code.

- U. Possible appointment of Kurt E. Hersch to the Erie County Community College Board of Trustees. Term to expire on August 31, 2028. (Councilman Scutella)(Personnel Committee)

This will be the first term for Mr. Hersch, representing District 1. Mr. Hersch will replace Ronald DiNicola, Esq. whose term expired.

- V. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number:
14-011-026.0-109.00 CHAUTAUQUA BLVD 70 X 85.78 IRREG

An offer of \$250 was made by DONALD C. HEIDELBERG for the parcel at CHAUTAUQUA BLVD 70 X 85.78 IRREG. The other taxing bodies have approved the sale. Bidder intends to clean and landscape the lot.

9. **ADJOURNMENT**

- A. -The next Finance/Personnel Committee Meetings are Thursday, September 15, 2022 at 4pm in room 114A, Erie County Courthouse or via Zoom.
-The next Regular Meeting of County Council is Tuesday, September 20, 2022 at 6pm in room 117, Erie County Courthouse or streamed live at the link provided on the County Website.
-Members of the public wishing to speak at an upcoming Regular Meeting of Council or those requiring specific accommodation are encouraged to call or email the Council Office at (814) 451-6303 or Councilrequests@eriecountypa.gov, no later than the end of business 5 days prior to the meeting. The public must be present at the meeting to speak.