

AGENDA

Erie County Council

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Public is invited to attend.



Brian Shank, Chairman
Mary Rennie, Vice Chairwoman
Charlie Bayle
André R. Horton
Ellen Schauerma
Terry M. Scutella
Jim Winarski

Erie County Courthouse
140 W 6th Street, Room 117
Erie, PA 16501

REGULAR MEETING

Tuesday, September 20, 2022

5:00 P.M. – Council Caucus

6:00 P.M. – Council Meeting

Streamed Live @ <https://www.youtube.com/c/eriecountypa>

1. **PLEDGE OF ALLEGIANCE**
2. **OPTIONAL PRAYER OR INVOCATION**
3. **ROLL CALL**
4. **HEARING OF THE PUBLIC**
 - A. Jennie Hagerty
 - B. Carl Anderson
5. **MINUTES FROM PREVIOUS MEETING**

None
6. **REPORTS OF COUNTY OFFICIALS**
 - A. County Executive and/or his Designee
 - B. Finance Committee - Mrs. Schauerma
 - C. Personnel Committee - Mr. Scutella
 - D. Other
7. **OLD BUSINESS**
 - A. Second Reading of Ordinance Number 109, 2022, "Forty-Second 2022 General Fund Budget Supplemental Appropriation of \$911,743 For PA Election Integrity Grant and Creation of New Bureau and Line Items within the County Council Department" (First Read 9/6/22)(Finance Committee)

This is the next step in receiving the funding on 9/1/22, after the Board of Elections and Regular meeting approval to apply for the funding.

- B. Second Reading of Ordinance Number 111, 2022 "2022 Children and Youth Services Fund Budget Revised Expenditures of \$92,000 and Creation of New Expense Lines for Court Ordered Placements" (First Read 9/6/22)(Finance Committee)

This is a common occurrence with the Children and Youth fund budget. Court ordered placements of children often occur in facilities that have never been used. Budget transfers from existing placement expense lines that are either being underutilized or not used this year will fund these new placement expenses.

- C. Second Reading of Ordinance Number 112, 2022, "Second 2022 Public Safety Fund Budget Supplemental Appropriation of \$5,000 for Creation of Lines for Direct Purchase of Trailer and Reimbursement from NW PA Emergency Response Group" (First Read 9/6/22)(Finance Committee)

This purchase will use Hazmat funds and will be reimbursed from PEMA. The reimbursement funds will return to the Hazmat budget.

- D. Second Reading of Ordinance Number 113, 2022 "First 2022 Drug and Alcohol Fund Budget Supplemental Appropriation of \$673,818 and Creation of New Lines for PA Opioid Settlement Revenue for Calendar Year 2022" (First Read 9/6/22)(Finance Committee)

These PA Opioid Settlement funds must be utilized in the prevention/treatment/support of those with or at risk of Opioid Use Disorder. DHS and the Office Of Drug and Alcohol Abuse are working on the creation of a Local Oversight Committee that will provide oversight of the funds that will be received in the years 2022-2039.

- E. Second Reading of Ordinance Number 114, 2022 "Forty-Fourth 2022 General Fund Supplemental Appropriation of \$217,805 and Creation of New Lines for PA Opioid Settlement Revenue for Calendar Year 2022" (First Read 9/6/22)(Finance Committee)

This award for the District Attorney's office from the PA Opioid Settlement Trust will continue each year through 2038. The trust award will result in no cost to the County.

- F. Second Reading of Ordinance Number 115, 2022, "Forty-Fifth 2022 General Fund Budget Supplemental Appropriation of \$2,279 for Manager of Facilities & Operations Salary Increase" (First Read 9/6/22)(Personnel Committee)

The increase is in the middle of the salary range that J. L. Nick feels is the fair market value for the position.

- G. Second Reading of Ordinance Number 116, 2022, "Forty-Sixth 2022 General Fund Budget Supplemental Appropriation of \$3,236 for Job Reclassification in the Procurement Office" (First Read 9/6/22)(Personnel Committee)

The Occupant of this position has taken on additional responsibilities that have

increased the workload to a Senior Buyer position. The increase is on the lower side of the salary range that J. L. Nick feels is the fair market value for the position.

- H. Second Reading of Ordinance Number 117, 2022, "Forty-Seventh 2022 General Fund Budget Supplemental Appropriation of \$2,137 for Supervisor of Revenue/Tax Claim Salary Increase" (First Read 9/6/22)(Personnel Committee)

This position oversees the revenue for the entire county and has not had a negative budget over 18 years, returning \$900k to the county last year. The increase is on the lower side of the salary range that J. L. Nick feels is the fair market value for the position.

- I. Second Reading of Ordinance Number 118, 2022 "2022 General Fund Budget Revised Expenditure of \$2,813 for Manager Salary Increase in General Accounting" (First Read 9/6/22)(Personnel Committee)

The increase is due to additional responsibilities for the position. The increase for the Manager is below the fair market value for the position per the J.L. Nick evaluation.

- J. Second Reading of Ordinance Number 119, 2022 "2022 General Fund Budget Revised Expenditure of \$1,847 for Assistant Manager Salary Increase in General Accounting" (First Read 9/6/22)(Personnel Committee)

The increase is due to additional responsibilities for the position. The increase for the Assistant Manager is slightly above the fair market value per the J.L. Nick evaluation.

- K. Second Reading of Ordinance Number 120, 2022, "First 2022 Planning Fund Budget Supplemental Appropriation of \$3,576 for Job Reclassification in Planning Administration Department" (First Read 9/6/22)(Personnel Committee)

This is a reclassification from a Grant Writer Grade 10 to a Senior Grants Coordinator Grade 14E. The increase is below the salary range that J. L. Nick feels is the fair market value for the position.

- L. Second Reading of Ordinance Number 121, 2022, "Forty-Eighth 2022 General Fund Budget Supplemental Appropriation of \$3,576 for Job Reclassification In Planning Administration Department" (First Read 9/6/22)(Personnel Committee)

This is a companion piece on the General fund side to the previous ordinance.

8. NEW BUSINESS

- A. First Reading of Ordinance Number 126, 2022 "2022 Public Health Fund Budget Revised Revenue and Expenditures of \$352,174 for Consolidation of PA Dept of Health CARES Funding From ELC Covid-19 Bureau to ELC Enhancing Detection Bureau" (Finance Committee)

PA DOH recently combined various ELC funding streams and therefore, ELC

Cares is no longer required to be separately maintained for 2022.

- B. First Reading of Ordinance Number 127, 2022, "Ninth 2022 Public Health Fund Budget Supplemental Appropriation of \$665,390 for Workforce Development Grant SAF Award in the PH Preparedness Bureau"(Finance Committee)
This is a supplemental appropriation from PADOH for a Workforce Development Grant that ECDH received from PADOH for the period of July 1, 2021 through June 30, 2023.

- C. First Reading of Ordinance Number 128, 2022 "2022 Library Fund Budget Revised Expenditure of \$7,500 for Release of Restricted National Endowment of the Arts 'Big Read Grant' Funds to Library Fees and Services Line"(Finance Committee)
This will transfer restricted funds from the National Endowment of the Arts "Big Read Grant" to the Fees and Services line. The funds were used for programming fees through June of 2022.

- D. First Reading of Ordinance Number 129, 2022, "Tenth 2022 Library Fund Budget Supplemental Appropriation of \$9,000 for a Friends of the Library Donation"(Finance Committee)
This will allocate a donation from the Friends of the Library totaling \$9,000, and will be used for programming supplies across all locations.

- E. First Reading of Ordinance Number 130, 2022, "Eleventh 2022 Library Fund Budget Supplemental Appropriation of \$4,000 for the NEA Big Read Grant"(Finance Committee)
This is the final \$4,000 received from the National Endowment of the Arts and the funds were used to pay presenters and create programming from January 2022 through June 2022.

- F. First Reading of Ordinance Number 131, 2022, "Twelfth 2022 Library Fund Budget Supplemental Appropriation of \$193 for Additional Erie Community Foundation Endowment Funds"(Finance Committee)
The library budgeted \$4,200 and received \$4,393, as this will be appropriated under the Memorial books.

- G. First Reading of Ordinance Number 132, 2022, "Forty-Ninth 2022 General Fund Budget Supplemental Appropriation of \$60,000 for Increase in Professional Fees Line in Human Resources Department"(Finance Committee)
This amount is slated to cover labor negotiations for 6 unions and to support ongoing pay plan consulting work through the remainder of 2022.

- H. First Reading of Ordinance Number 133, 2022, "Reclassification of the Director of Business & Economic Development Position from NB20-K to NB20-M Grade Level" (Personnel Committee)

This position was created with the adoption of Ordinance 62, 2022 on May 3, 2022.

- I. First Reading of Ordinance Number 134, 2022, "Fiftieth 2022 General Fund Budget Supplemental Appropriation of \$852 for Controller's Office Staff Auditor Position Job Reclassification"(Personnel Committee)

This would change the current position from staff auditor (NB11-I) to auditor (NB-12-I).

- J. First Reading of Ordinance Number 135, 2022, "Amending Ordinance Number 95, 2022 to Correct the Position Number in the Director of Administration Bureau"(Personnel Committee)

An incorrect position number was used in the creation of the position. This ordinance will apply a usable position number for the current budget, and those that follow.

- K. Possible Adoption of Resolution Number 36, 2022, "Approving the County Council Response to the 2023-2025 Erie County Operational and Capital Plan"(Finance Committee)

The response will be constructed by Council during this finance meeting.

- L. Possible Adoption of Resolution Number 37, 2022 Authorization to Apply for a Keystone Grant from the Pennsylvania Department of Education" (Finance Committee)

This is the first companion resolution of two in applying for a \$41,608.50 Keystone Grant for upgrading safety and security features at the Blasco Memorial Library. Per the specifications of the grant, Council needs to ensure the undisturbed use of the municipal facility at 160 East Front Street as a public library for 50 years or the useful life of the project to be funded by the grant, whichever is shorter.

- M. Possible Adoption of Resolution Number 38, 2022, "Authorization of the Undisturbed use of Blasco Memorial Library as a Public Library"(Finance Committee)

This is a companion resolution to the previous resolution for the Keystone Grant funding for a renovation project.

- N. Possible appointment of Grainne Blanchette to the NWPA Job Connect Workforce Development Board. Term to expire June 30, 2026. (County Executive)

Ms. Blanchette will fill the seat of Donald Crenshaw who resigned from the board on 4/18/22. This will be Ms. Blanchette's first term.

- O. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 15-020-025.0-227.00 438 E 17th St

An offer of \$250 was made by PETER DE VERA OF ZIP ENTERPRISES LLC for the parcel at 438 E 17TH ST 40 X 120. The other taxing bodies have approved

this sale. Bidder would like to increase its value over time through proper maintenance and care.

- P. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 14-10-22-342
An offer of \$250 was made by PETER DE VERA OF ZIP ENTERPRISES LLC for the parcel at 752 54 E 7 ST 28.5 X 165. The other taxing bodies have approved this sale. Bidder would like to increase the value of the parcel.
- Q. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 14-010-016.0-139.00 548 E 8th St
An offer of \$250 was made by PETER DE VERA OF ZIP ENTERPRISES LLC for the parcel at 548 E 8TH ST 20 X 157.5 The other taxing bodies have approved this sale. Bidder would like to increase the value of the property with a vision of "use value" that others may not see.
- R. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 15-020-021.0-202.00 820 Wallace St
An offer of \$250 was made by PETER DE VERA OF ZIP ENTERPRISES LLC for the parcel at 820 WALLACE ST 41 X 115. The other taxing bodies have approved this sale. Bidder would like to increase its value with proper maintenance and care.
- S. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 18-051-050.0-113.0 E 33 St
An offer of \$250 was made by ERIC D. CASS for the parcel at E 33 ST 210 X 100. The other taxing bodies have approved this sale. Bidder would like to keep it a wooded lot.
- T. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 18-051-050.0-114.00 E 33 St
An offer of \$250 was made by ERIC D. CASS for the parcel at E 33 ST 68 X 100. The other taxing bodies have approved this sale. Bidder would like to keep it a wooded lot.
- U. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 15-020-036.0-204.00 745 E 13 St
An offer of \$250 was made by PETER DE VERA OF ZIP ENTERPRISES LLC for the parcel at 745 E 13 ST 30 X 112.5. The other taxing bodies have approved this sale. Bidder would like to maintain the lot through proper maintenance and care and increase its value over time.
- V. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 15-020-034.0-217.00 721 23 E 8 St

An offer of \$250 was made by PETER DE VERA OF ZIP ENTERPRISES LLC for the parcel at 721 23 E 8 41.5 X 165. The other taxing bodies have approved this sale. Bidder would like to increase the value and maintain curb appeal.

- W. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number:
15-020-031.0-219.00 821 Ash St

An offer of \$250 was made by PETER DE VERA OF ZIP ENTERPRISES LLC for the parcel at 821 ASH ST 41.25 X 123.75. The other taxing bodies have approved this sale. Bidder would like to maintain the lot through proper maintenance and care and increase its value over time.

- X. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number:
15-020-036.0-207 739 E 13 St

An offer of \$250 was made by PETER DE VERA OF ZIP ENTERPRISES LLC for the parcel at 739 E 13 40 X 112.5. The other taxing bodies have approved this sale. Bidder would like to increase its value over time through proper maintenance and care.

- Y. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number:
15-020-046.0-110.00 1043 E 11 St

An offer of \$250 was made by PETER DE VERA OF ZIP ENTERPRISES LLC for the parcel at 1043 E 11ST 34.79 X 120. The other taxing bodies have approved this sale. Bidder would like to maintain the lot through proper maintenance and care and increase its value over time.

- Z. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number:
50-001-006.0-008.52 1811 Spartan Dr

An offer of \$250 was made by WESLEYVILLE MHP LLC for the parcel at 1811 SPARTAN DR TRL. The other taxing bodies have approved the sale. Bidder intends to rehab the trailer then sell it to a tenant to live in the mobile home park.

- AA. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number:
50-001-006.1-001.47 3213 Pearl Ave

An offer of \$250 was made by WESLEYVILLE MHP LLC for the parcel at 3213 PEARL AVE TRL. The other taxing bodies have approved the sale. Bidder intends to rehab the trailer then sell it to a tenant to live in the mobile home park.

- BB. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number:
18-051-014.0-133.00 Glendale Ave

An offer of \$250 was made by MATTHEW ROGERS for the parcel at GLENDALE AVE 120.6 X 114.57 IRREG. The other taxing bodies have approved the sale. Bidder intends to remove trash and landscape the lot for a garden and patio area.

9. ADJOURNMENT

- A.
 - The next Finance/Personnel Committee Meetings are Thursday, September 29, 2022 at 4pm in room 114A, Erie County Courthouse or via Zoom.
 - The next Regular Meeting of County Council is Tuesday, October 4, 2022 at 6pm in room 117, Erie County Courthouse or streamed live at the link provided on the County Website.
 - Members of the public wishing to speak at an upcoming Regular Meeting of Council or those requiring specific accommodation are encouraged to call or email the Council Office at (814) 451-6303 or Councilrequests@eriecountypa.gov, no later than the end of business 5 days prior to the meeting. The public must be present at the meeting to speak.