

PERSONNEL COMMITTEE

Erie County Council

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Public is invited to attend.



Terry M. Scutella, Chairman
Charlie Bayle, Vice Chairman
André R. Horton
Mary Rennie
Ellen Schauerman
Brian Shank
Jim Winarski

Erie County Courthouse
140 West 6th Street, Room 114A
Erie, PA 16501

4:00 PM – follows immediately after Finance Meeting

May 4, 2023

Join via Zoom:

<https://us02web.zoom.us/j/82594371028?pwd=bSt2cUl3YkVtS3prVIYvcjJOaHZ0Zz09>

Meeting ID: 825 9437 1028

Passcode: 050423

Or call in: 1 929 205 6099

PERSONNEL AGENDA

1. Ordinance Number _____, 2023, "Approval of Agreement between the County of Erie and PSSU Local 668 (OCY)"

The Davis Administration and PSSU Local 668(OCY) have reached a 4 year agreement and now has come to Council for approval per the Home Rule Charter.

2. Ordinance Number _____, 2023, "_ 2023 General Fund Budget Supplemental Appropriation of \$3,139 for Procurement Department Reorganization and Senior Buyer Position Job Reclassification"
In order to support effective monitoring of spending across the organization, the Davis Administration is realigning the purchasing function. With this realignment, the Procurement Department will report to the Director of Finance. With the upcoming retirement of the Director of Procurement(July 10, 2023) a Manager position will replace the Director position with the promotion of the Senior Buyer to that position. The current Senior Buyer position would then be reclassified from a G8 to a G10 to attract qualified candidates.

3. Ordinance Number _____, 2023, "_ 2023 General Fund Budget Supplemental Appropriation of \$62,809 for the Reorganization of Information Technology and Operations"
The Director of IT currently manages the totality of the IT Department and also acts as the local onsite manager for the Courthouse, Health Department and the Prison. Due to the ongoing development of the County of Erie's IT infrastructure, there is a need for additional management and reorganization of the Department.

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4. Ordinance Number _____, 2023, "2023 Library Fund Budget Supplemental Appropriation of \$11,678 for the Reorganization of Library Positions"
In reorganizing the Library, this would include a restructuring of the Library business office and reclassification and duplicating of the Library Assistant job description to increase responsibilities and eliminate grant specific duties.
5. Ordinance Number _____, 2023, " 2023 General Fund Budget Supplemental Appropriation of \$2,774 for Reclassification of Courts Jury Coordinator Position"
This is a reclassification of this Managerial position due to the evolution of the workload.
6. Ordinance Number _____, 2023, " 2023 General Fund Budget Supplemental Appropriation of \$3,223 for Reclassification of Courts Case Coordinator Position"
This position is considered the Department Head and is being reclassified due to the evolution of the workload.
7. Ordinance Number _____, 2023, "2023 General Fund Budget Supplemental Appropriation of \$72,346 for the Creation of Two New Positions in Courts Computer Bureau"
The Courts Computer Bureau has consisted of 4 total Staff members for the past 20 years. The County IT Staff has grown exponentially over the years to nearly 30 Staff members and has significantly higher grading for similar positions. As the IT needs of the County have increased, so have the needs of the Courts. The 4 Court IT positions are responsible for one-third of all County Staff IT needs and the majority of the entire Courthouse.
8. Possible reappointment of Cindy Wells to the Erie County Planning Commission.
Term to expire December 31, 2026 (Bayle)
This will be the second term for Ms. Wells.
9. Possible reappointment of Mark Sleppy to the Erie County Planning Commission.
Term to expire December 31, 2026 (Shank)
This will be a second term for Mr. Sleppy.