

AGENDA

Erie County Council

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Public is invited to attend.



Brian Shank, Chairman
Mary Rennie, Vice Chairwoman
Charlie Bayle
André R. Horton
Ellen Schauerma
Terry M. Scutella
Jim Winarski

Erie County Courthouse
140 W 6th Street, Room 117
Erie, PA 16501

REGULAR MEETING

Tuesday, May 9, 2023

5:00 P.M. – Council Caucus

6:00 P.M. – Council Meeting

View Live: <https://www.youtube.com/c/eriecountypa>

1. **PLEDGE OF ALLEGIANCE**
2. **OPTIONAL PRAYER OR REFLECTION**
3. **ROLL CALL**
4. **HEARING OF THE PUBLIC**
 - A. Jerry Servidio
 - B. Sam Talarico
 - C. Other Speakers
5. **MINUTES FROM PREVIOUS MEETING**

April 25, 2023 - Regular Meeting
6. **REPORTS OF COUNTY OFFICIALS**
 - A. County Executive and/or his Designee
 - B. Finance Committee - Mrs. Schauerma
 - C. Personnel Committee - Mr. Scutella
 - D. Other
7. **OLD BUSINESS**
 - A. None

8. NEW BUSINESS

- A. First Reading of Ordinance Number 37, 2023, "Amending the Administrative Code of 2021, Article III, Purchasing and Sale Procedures"(Finance Committee)
This is a companion ordinance for the job title and responsibility changes proposed for the Procurement Department on the Personnel agenda. The Davis Administration wishes to place it as a Bureau of Finance as it was originally a few years ago (and is currently for the US Government). Finance sets spending limits for the County and monitors ongoing expenditures; this cost control engagement piece will aid in that effort.
- B. First Reading of Ordinance Number 38, 2023, "Third 2023 Library Fund Budget Supplemental Appropriation of \$50,000 for Year 1 of 2023-2025 ECGRA Grant Funds to Support the Idea Lab and Beehive Innovation Network"(Finance Committee)
The matching grant is fully funded through a combination from Erie Insurance, The Friends of the Library and the Erie Regional Library Foundation. The Foundation serves as the pass through for both ECGRA and the Erie Insurance match.
- C. First Reading of Ordinance Number 39, 2023, "Second 2023 Capital Projects Fund Budget Supplemental Appropriation of \$150,000 for Microsoft 365 Software Upgrade"(Finance Committee)
The need to migrate to Microsoft Office 365 would help mitigate potential security risks and protect sensitive data and adapt to a Microsoft change that would leave us without critical security updates or support from vendors. The long-term maintenance costs are anticipated to be reduced significantly. The costs will be reduced by consolidating current annual software packages with the advanced features and functionality that would be included in the migration to Microsoft 365.
- D. First Reading of Ordinance Number 40, 2023, "Eleventh 2023 General Fund Budget Supplemental Appropriation of \$11,678 for the Reorganization of Library Positions"(Finance Committee)
This is a companion ordinance to obtain the funding for the Reorganization of the Library Positions on the Personnel Agenda.
- E. First Reading of Ordinance Number 41, 2023, "Fourth 2023 Library Fund Budget Supplemental Appropriation of \$11,678 for the Reorganization of Library Positions"(Personnel Committee)
In reorganizing the Library, this would include a restructuring of the Library business office and reclassification and duplicating of the Library Assistant job description to increase responsibilities and eliminate grant specific duties.

- F. First Reading of Ordinance Number 42, 2023, "Twelfth 2023 General Fund Budget Supplemental Appropriation of \$3,139 for Procurement Department Reorganization and Senior Buyer Position Job Reclassification"(Personnel Committee)
In order to support effective monitoring of spending across the organization, the Davis Administration is realigning the purchasing function. With this realignment, the Procurement Department will report to the Director of Finance. With the upcoming retirement of the Director of Procurement(July 10, 2023) a Manager position will replace the Director position with the promotion of the Senior Buyer to that position. The current Senior Buyer position would then be reclassified from a G8 to a G10 to attract qualified candidates.
- G. First Reading of Ordinance Number 43, 2023, "Thirteenth 2023 General Fund Budget Supplemental Appropriation of \$62,809 for the Reorganization of Information Technology and Operations"(Personnel Committee)
The Director of IT currently manages the totality of the IT Department and also acts as the local onsite manager for the Courthouse, Health Department and the Prison. Due to the ongoing development of the County of Erie's IT infrastructure, there is a need for additional management and reorganization of the Department.
- H. First Reading of Ordinance Number 44, 2023, "Fourteenth 2023 General Fund Budget Supplemental Appropriation of \$2,774 for Reclassification of Courts Jury Coordinator Position"(Personnel Committee)
This is a reclassification of this Managerial position due to the evolution of the workload.
- I. First Reading of Ordinance Number 45, 2023, "Fifteenth 2023 General Fund Budget Supplemental Appropriation of \$3,223 for Reclassification of Courts Case Coordinator Position"(Personnel Committee)
This position is considered the Department Head and is being reclassified due to the evolution of the workload.
- J. First Reading of Ordinance Number 46, 2023, "Sixteenth 2023 General Fund Budget Supplemental Appropriation of \$72,346 for the Creation of Two New Positions in Courts Computer Bureau"(Personnel Committee)
The Courts Computer Bureau has consisted of 4 total Staff members for the past 20 years. The County IT Staff has grown exponentially over the years to nearly 30 Staff members and has significantly higher grading for similar positions. As the IT needs of the County have increased, so have the needs of the Courts. The 4 Court IT positions are responsible for one-third of all County Staff IT needs and the majority of the entire Courthouse. The Courts will consider eliminating two positions to help fund this proposal, reducing the cost by approximately \$18,000.

- K. First Reading of Ordinance Number 47, 2023, "Seventeenth 2023 General Fund Budget Supplemental Appropriation of 2023 General Fund Budget Supplemental Appropriation of \$36,000 For Outside Counsel Due to Conflict of Interest"(Personnel Committee)
There are 6 total contracts for private Attorneys to handle cases originally assigned to the Public Defender, but the Public Defender has identified a conflict that prohibits that office from representing an indigent criminal defendant. The number of cases referred to the Attorneys has risen significantly over the past 15 months along with the concern that the Courts are not serving the legal needs of the public.
- L. First Reading of Ordinance Number 48, 2023, "Approval of Agreement between the County of Erie and PSSU Local 668 (OCY)"(Personnel Committee)
The Davis Administration and PSSU Local 668(OCY) have reached a 4 year agreement and now has come to Council for approval per the Home Rule Charter.
- M. First Reading of Ordinance Number 49, 2023, "Waiver of Resolution No. 38, 2020 and Ratification of Appointment to ECCC Board of Trustees"(Personnel Committee)
Due to the difficulty in recruiting an appointment from the Sixth District, as evidenced by an eight (8) month vacancy on the Board of Trustees, County Council believes it is in the best interest of Council, Erie County and the Board of Trustees of the Erie County Community College to waive the “district rule” requirement under Resolution No. 38, 2020 and ratify Council’s appointment of Michael Victor, a resident of Council District One, to the Board of Trustees of the Erie County Community College, representing Council District Six.
- N. Possible reappointment of Cindy Wells to the Erie County Planning Commission.
 Term to expire December 31, 2026 (Bayle)
This will be the second term for Ms. Wells.
- O. Possible reappointment of Mark Sleppy to the Erie County Planning Commission.
 Term to expire December 31, 2026 (Shank)
This will be a second term for Mr. Sleppy.

9. ADJOURNMENT

- A. *The next Finance/Personnel Committee Meetings are Thursday, June 8, 2023 at 4pm in room 114A, Erie County Courthouse or via Zoom.
 *The next Regular Meeting of County Council is Tuesday, June 13, 2023 at 6pm in room 117, Erie County Courthouse or streamed live at the link provided on the County website.
 *Members of the public wishing to speak at an upcoming Regular Meeting of Council or those requiring specific accommodation are encouraged to call or email the Council Office at (814) 451-6303 or Councilrequests@eriecountypa.gov, no later than the end of business 5 days prior to the meeting. The public must be present at the meeting to speak.