

FINANCE COMMITTEE

Erie County Council

View More At:

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Public is invited to attend.



Ellen Schauerman, Chairwoman
Jim Winarski, Vice Chairman
Charlie Bayle
André R. Horton
Mary Rennie
Terry M. Scutella
Brian Shank

Erie County Courthouse
140 West 6th Street, Room 114A
Erie, PA 16501

4:00 PM

June 8, 2023

Join Via Zoom:

<https://us02web.zoom.us/j/87496789056?pwd=N2dTVe5MeGkxNjFUNjdtbU1Kc0NCdz09>

Meeting ID: 874 9678 9056

Passcode: 060823

Or call in: 1 929 205 6099

FINANCE AGENDA

1. Ordinance Number 37, 2023, "Amending the Administrative Code of 2021, Article III, Purchasing and Sale Procedures" (First Read 5/9/23)

This is a companion ordinance for the job title and responsibility changes proposed for the Procurement Department on the Personnel agenda. The Davis Administration wishes to place it as a Bureau of Finance as it was originally a few years ago (and is currently for the US Government). Finance sets spending limits for the County and monitors ongoing expenditures; this cost control engagement piece will aid in that effort.

2. Ordinance Number 39, 2023, "Second 2023 Capital Projects Fund Budget Supplemental Appropriation of \$150,000 for Microsoft 365 Software Upgrade" (First Read 5/9/23)

The need to migrate to Microsoft Office 365 would help mitigate potential security risks and protect sensitive data and adapt to a Microsoft change that would leave us without critical security updates or support from vendors. The long-term maintenance costs are anticipated to be reduced significantly. The costs will be reduced by consolidating current annual software packages with the advanced features and functionality that would be included in the migration to Microsoft 365.

3. Ordinance Number 40, 2023, "Eleventh 2023 General Fund Budget Supplemental Appropriation of \$11,678 for the Reorganization of Library Positions" (First Read 5/9/23)

This is a companion ordinance to obtain the funding for the Reorganization of the Library Positions on the Personnel Agenda.

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4. Ordinance Number ____, 2023, "2023 General Fund Budget Revised Revenue and Expenditures of \$17,353 for Reduction of Transfer Line Due to Savings from Position Vacancy in Public Health"

This is the companion to the ordinance on the Personnel agenda, the reclassification in the Department of Health. These funds are being placed back into the fund balance.

5. Ordinance Number ____, 2023 "2023 General Fund Budget Revised Revenue and Expenditures of \$9,930 for Reduction of Transfer Line Due to Savings from Position Vacancy in Public Safety"

This is the companion to the ordinance on the Personnel agenda, the reclassification in Public Safety. These funds are being placed back into the fund balance.

6. Ordinance Number ____, 2023, "____ 2023 Library Fund Budget Supplemental Appropriation of \$15,095 for Donations Received from Esher Klgiewicz Library Fund Through the Erie Regional Library Foundation"

This is a pass through donation to be used for the Novelist Database and reference material.

7. Ordinance Number ____, 2023, "____ 2023 Public Health Fund Budget Supplemental Appropriation of \$736,599 for Public Health Preparedness Grant"

This is a pass through of additional funding from the PA Department of Health to the Public Health Preparedness Bureau. The fully executed contract states that these funds must be spent by 6/30/23.

8. Ordinance Number ____, 2023, "Waiver of Bid Requirements to Contract with Highway Safety Network Inc."

The Department of Health has a contract with PENNDOT to provide highway safety programs and enforcement activities in 6 Counties. Due to the vacancy left by the Employee formerly coordinating those programs, a waiver of the bid process and the ability to subcontract those services to an existing Project Partner, Highway Safety Network(HSN) is requested. The agreement would begin on October 1, 2023 through September 30, 2026 and the Department of Health, HR department, and AFSCME bargaining union have agreed on a Memorandum of Understanding that would allow the services to be subcontracted out. This is a companion to the Sole Vendor Resolution.

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9. Resolution Number _____, 2023, "Approving Sole Vendor Contract between Erie County Department of Health and the Highway Safety Network Inc."
This is a companion to the Ordinance waiving the Bid Requirements.
10. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 12-010-004.0-004.000
An offer of \$250.00 was made by JOSEPH & MARILYN BOROWY for the parcel at S MAIN ST LOT 1 68 X 335.55 IRR. The other taxing bodies have approved the sale. Bidders intend to maintain and add to their property.
11. Analysis of General Fund Unassigned Fund Balance
If all ordinances on the Finance Agenda pass, the estimated General Fund Unassigned Fund Balance will be \$48,109,480. That is \$27,437,252 above the \$20,672,229 needed for two months of County expenditures and transfers.