

PERSONNEL COMMITTEE

Erie County Council

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Public is invited to attend.



Terry M. Scutella, Chairman
Charlie Bayle, Vice Chairman
André R. Horton
Mary Rennie
Ellen Schauerman
Brian Shank
Jim Winarski

Erie County Courthouse
140 West 6th Street, Room 114A
Erie, PA 16501

4:00 PM – follows immediately after Finance Meeting

July 6, 2023

Join via Zoom:

<https://us02web.zoom.us/j/86285630777?pwd=Z1FwNUlBbFZ5cm94RGg4MG5pMXpQQT09>

Meeting ID: 862 8563 0777

Passcode: 070623

Or call in: 1 929 205 6099

PERSONNEL AGENDA

1. Ordinance Number 54, 2023, "2023 Public Health Fund Budget Revised Revenue and Expenditures of \$17,353 for Job Reclassification"(Personnel Committee)(First Read 6/13/23)

This is the companion to Ordinance 50, 2023. The current position is vacant and this reclassification (from an NB11 to an NB13) is needed to attract a qualified Candidate to manage the grants and overall budget, as it is critical to the operations and fiscal solvency of the department. The Dept. of Health has the necessary funds within the budget to cover this increase and no additional funding is needed for the upgrade.

2. Ordinance Number 55, 2023, "2023 Public Safety Fund Budget Revised Revenue and Expenditures of \$9,930 for Job Reclassification"(Personnel Agenda)(First Read 6/13/23)

This is the companion to Ordinance 51, 2023. This reclassification from an NB8(Administrative Financial Officer) to an NB 13(Fiscal Analyst) as the position will have additional duties and responsibilities, requiring a degree in Accounting or Finance. As the Public Safety Department's budget exceeds \$9.8M, this would provide the Public Safety Department with an internal Staff Member with knowledge of Public Safety programs and not have to rely on the County Finance Department. There is no additional funding required for this upgrade, as the Public Safety Fund Budget has a sufficient balance of restricted 911 funds to cover the increase.

3. Ordinance Number 58, 2023 "2023 Public Health Fund Budget Revised Expenditures of \$52,159 For Elimination of Public Health Educator Position in Highway Safety"(Personnel Committee)(First Read 6/13/23)

This is a companion to Ordinance 56, 2023 as the elimination of the position.

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4. Ordinance Number __, 2023, "Appointed Official's Salary Ordinance-Interim County Clerk"
With the departure of the current County Clerk (Julie Slomski), the current Deputy Clerk (Megan Moore) will serve as Interim County Clerk as of July 17th 2023 until the position is filled.
5. Ordinance Number __, 2023 "2023 General Fund Budget Revised Revenue & Expenditure of \$18,350 for the Elimination of an Administrative Assistant Position and the Creation of a Civil Rights Investigator I Position in the Human Relations Bureau"
In continuation with the reorganization of the Erie County Human Relations Commission, this position will assist the Executive Director in meeting the needs of the office in serving the Constituents of Erie County.
6. Ordinance Number__ 2023, "2023 General Fund Budget Revised Revenue & Expenditure of \$1,224 for the Elimination of Director of Procurement Position and the Creation of Manager of Procurement Position"
As a follow up to Ordinance 42 of 2023 in the reorganization of the Procurement Department, this creates the Manager of Procurement Position.
7. Ordinance Number __, 2023" 2023 General Fund Budget Supplemental Appropriation of \$95,886 for Creation of Council Financial Adviser"
As Council has been searching for a Financial Adviser since December of 2022, it has been unsuccessful in acquiring an individual with the necessary skills as a Contractor. Creating a Full-Time Staff position will allow Council to recruit the ideal Candidate and fulfill its fiduciary responsibilities.
8. Possible appointment of Gary Grack to the Erie Metropolitan Transit Authority. Term to expire December 31, 2027. (Scutella)
This will be the first term for Mr. Grack. He will replace Tom Bly whose term expired.
9. Possible appointment of Sean Johnson to the Erie County Convention Center Authority. Term to expire December 31, 2023. (Horton)
This will be a partial term. Mr. Johnson will be filling the unexpired term of Martha Nwachukwu who resigned.

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10. Possible appointment of Pastor Darrell Cook to Erie County Care Management. Term to expire December 31, 2026. (Horton)
This will be the first term for Pastor Cook. He will replace Donald Brown whose term expired.
11. Possible appointment of Abdullah Washington to the Erie County Human Relations Commission Advisory Board. Term to expire December 31, 2026. (Horton)
This will be the first term for Mr. Washington. He will be filling a vacant position.