

FINANCE COMMITTEE

Erie County Council

View More At:

www.eriecountypa.gov

Public is invited to attend.



Ellen Schauerma, Chairwoman
Jim Winarski, Vice Chairman
Charlie Bayle
André R. Horton
Mary Rennie
Terry M. Scutella
Brian Shank

Erie County Courthouse
140 West 6th Street, Room 114A
Erie, PA 16501

4:00 PM

July 6, 2023

Join Via Zoom:

<https://us02web.zoom.us/j/86285630777?pwd=Z1FwNUlLbFZ5cm94RGg4MG5pMXpQQT09>

Meeting ID: 862 8563 0777

Passcode: 070623

Or call in: 1 929 205 6099

FINANCE AGENDA

1. Ordinance Number 50, 2023, "2023 General Fund Budget Revised Revenue and Expenditures of \$17,353 for Reduction of Transfer Line Due to Savings from Position Vacancy in Public Health"(Finance Committee)(First Read 6/13/23)

This is the companion to Ordinance Number 54, 2023, the reclassification in the Department of Health. These funds are being placed back into the fund balance.

2. Ordinance Number 51, 2023, "2023 Restricted 911 Fund Balance Revised Revenue and Expenditures of \$9,930 for Reduction of Transfer Line Due to Savings from Position Vacancy in Public Safety"(Finance Committee)(First Read 6/13/23)

This is the companion to Ordinance Number 55, 2023, the reclassification in Public Safety. These funds are being placed back into the fund balance.

3. Ordinance Number 56, 2023, "Waiver of Bid Requirements to Contract with Highway Safety Network Inc."(Finance Committee)(First Read 6/13/23)

The Department of Health has a contract with PENNDOT to provide highway safety programs and enforcement activities in 6 Counties. Due to the vacancy left by the Employee formerly coordinating those programs, a waiver of the bid process and the ability to subcontract those services to an existing Project Partner, Highway Safety Network(HSN) is requested. The agreement would begin on October 1, 2023 through September 30, 2026 and the Department of Health, HR department, and AFSCME bargaining union have agreed on a Memorandum of Understanding that would allow the services to be subcontracted out. This is a companion to Ordinance 58, 2023.

FINANCE COMMITTEE

Erie County Council

View More At:

www.eriecountypa.gov

Public is invited to attend.



Ellen Schauerman, Chairwoman
Jim Winarski, Vice Chairman
Charlie Bayle
André R. Horton
Mary Rennie
Terry M. Scutella
Brian Shank

Erie County Courthouse
140 West 6th Street, Room 114A
Erie, PA 16501

4. Ordinance Number 57, 2023, "Waiver of Bid Requirements to Contract with Erie Earn-It Program Inc."
This Ordinance was struck from the 6/13/23 Regular Meeting Agenda. Chairwoman Schauerman is bringing it back for this Agenda. The Erie Earn-it program is a restitution program for County janitorial services, working with juvenile offenders. It is a 501(c)(3) nonprofit corporation that has been working with the County since 1986 and is governed by a Board of Directors. This is a companion to Resolution 21, 2023.
5. Ordinance Number ____, 2023, "Waiver of Bid Requirements and Approval of Contract with Strategy Solutions"
This will allow the County to enter into a contract with Strategy Solutions, Inc. to define, develop, and execute a collaborative solution to sustain the EMS system in Erie County. In an attempt to research other qualified professional consulting services, the area of expertise is limited or cost prohibitive in comparison to Strategy Solutions, Inc. Strategy Solutions, Inc. is a local provider of professional consulting services with over 25 years experience and a proven track record working with governments and over 400+ non-profit organizations. The total cost including engagement, planning and implementation support, is \$89,750. There is not a request for a supplemental appropriation to fund this project as County Executive Davis has authorized the Department of Planning and Community Development and the Department of Public Safety to utilize funds from the transformational grant program.
6. Ordinance Number ____, 2023, "____ 2023 General Fund Budget Supplemental Appropriation of \$250,000 For Creation of New Line Item and Reappropriation of Revenue Replacement Funds to be Used in 2023 to the Public Safety Department"
County Council approved the budget for the County's first tranche of Coronavirus State and Local Fiscal Recovery Fund (CSLFRF) monies on August 5, 2021. Of the \$26 Million budget, the Erie County Department of Public Safety was allocated \$1 Million from the 2021 American Rescue Plan Act Budget and \$300,000 from the 2021 General Fund Budget following the transfer of American Rescue Plan Act Revenue Replacement funds to the General Fund. The \$300,000 was to support grants to 501c4 Fire/EMS agencies; 9 of the 36 eligible agencies are 501c4 nonprofit organizations.

FINANCE COMMITTEE

Erie County Council

View More At:

www.eriecountypa.gov

Public is invited to attend.



Ellen Schauerma, Chairwoman
Jim Winarski, Vice Chairman
Charlie Bayle
André R. Horton
Mary Rennie
Terry M. Scutella
Brian Shank

Erie County Courthouse
140 West 6th Street, Room 114A
Erie, PA 16501

According to the Home Rule Charter, appropriations lapse at year end. The monies that were appropriated and the encumbrances still exist and therefore the Department of Planning and Community Development and the Department of Public Safety are asking that the remaining balance of the revenue replacement funds in the amount of \$250,000 to be carried over to the Public Safety grant program for the 2023 budget. Under the public safety grant program, the County has awarded and is thereby contractually obligated to fund 4 operational support reimbursement grants and 1 transformational reimbursement grant totaling \$190,000. In addition, the remaining balance of \$60,000 includes a portion of the proposed professional services contract with Strategy Solutions, Inc.

7. Ordinance Number ____, 2023, "2023 Children and Youth Fund Budget Supplemental Revised Expenditures of \$15,000 for the Creation of Expense Line Items due to Court Ordered Placements"

These line items are requested to be created due to court ordered placements of children into a facility that was not used during the creation of the budget.

Budget transfers will be used to transfer funds for these newly created line items. This is a common occurrence with the Children and Youth Fund budget. Court ordered placements of children often occur to facilities that have never been used, thus requiring a new line item. Budget transfers from existing placement expense lines that are either being underutilized or not used this year will fund these new placement expenses.

8. Ordinance Number ____, 2023, "____ 2023 Drug and Alcohol Fund Budget Supplemental Appropriation of \$250,000 for the Receipt of the Regional Recovery Hub Revenue for Calendar Year 2023"

The revenue and expense lines need to be created due to receipt of Department of Drug and Alcohol Programs (DDAP) grant funding for the Regional Recovery Hub project. Erie County will be receiving funding for this project through DDAP for a 15-month term, from July 1, 2023, through September 30, 2024. Per project guidelines, the Regional Recovery Hub grantees will be supporting a Recovery-Oriented-System of Care (ROSC) by establishing a Recovery Hub and Spoke model in Pennsylvania. Nine (9) Regional Recovery Hubs located throughout Pennsylvania will work to embed, expand, and promote a ROSC in each region. Each Regional "Hub" will support community-driven services that will serve as "Spokes." Each Hub will provide enhanced technical assistance and collaboration for a variety of community entities, sectors, and systems to enhance a recovery-supportive community and facilitate recovery support service delivery.

FINANCE COMMITTEE

Erie County Council

View More At:

www.eriecountypa.gov

Public is invited to attend.



Ellen Schauerman, Chairwoman
Jim Winarski, Vice Chairman
Charlie Bayle
André R. Horton
Mary Rennie
Terry M. Scutella
Brian Shank

Erie County Courthouse
140 West 6th Street, Room 114A
Erie, PA 16501

9. Ordinance Number ____, 2023, "2023 Planning Fund Budget Supplemental Appropriation of \$300,000 For Transfer of Demo Fees"
This Ordinance is similar to Ordinance 167 of 2022 in which Act 152 (PA Act 152 of 2016) Demo Fees Fund was established by Ordinance 139, 2017, to allow the Recorder of Deeds of a County to collect a fee of no more than \$15.00 for each deed and mortgage reported. The fees are used for the demolition of blighted property. The current Restricted fund balance for the Demo fund is \$300,673.31 and an appropriation of \$300,000 from the Restricted demo fee fund balance to cover the cost of the 2023 demolitions.
10. Ordinance Number ____, 2023, "2023 General Fund Budget Supplemental Appropriation of \$300,000 For Transfer of Demo Fees to Planning"
This is a companion to the previous ordinance showing the transfer of \$300,000 from the General Fund to the Planning Fund.
11. Ordinance Number ____, 2023, "2023 General Fund Budget Supplemental Appropriation of \$100,000 To Create a Restricted County Disaster Amount"
This would establish a recurring County Disaster Fund Budget, a restricted fund that can only be used when a local disaster emergency is declared by the County Executive. The creation of a County Disaster Fund Budget is a better way of addressing the financial needs created by a natural disaster or man-made disasters and would only be used for expenses incurred by County departments that are related to a declared local disaster emergency and pre-approved by the County Executive. In addition, by appropriating funds into a separate budget, all expenditures related to the disaster would be accounted for and would be provided to the County Administration and County Council for consideration to extend the disaster declaration beyond the seven (7) day period, if required. Additionally, if the County would seek a Federal Disaster Declaration (reimbursement of all expenditures), all associated costs related to the disaster are easily accounted for in a single budget.
12. Ordinance Number ____, 2023, "Waiver of Bid Requirements and Approval of Contract Extension with ECCA"
ECCA and Erie County entered an agreement for payroll services in 2012 and this would approve an extension of the ongoing relationship.

FINANCE COMMITTEE

Erie County Council

View More At:

www.eriecountypa.gov

Public is invited to attend.



Ellen Schauerman, Chairwoman
Jim Winarski, Vice Chairman
Charlie Bayle
André R. Horton
Mary Rennie
Terry M. Scutella
Brian Shank

Erie County Courthouse
140 West 6th Street, Room 114A
Erie, PA 16501

13. Ordinance ____, 2023, "Waiver of Bid Requirements and Approval of Agreement with Paperless Solutions, Inc."

The offices of the Clerk of Records are working with an outdated system from the 1980s with limited capabilities. The modern CourtPro System offered by Paperless Solutions, Inc. would increase efficiency and accuracy and reduce costs. There is not a supplemental appropriation needed at this time, this is allowing the County to move forward with the agreement to implement the system in January 2024.

14. Resolution 21, 2023, "Approving Sole Vendor Contract between the County of Erie and Erie Earn-It Program Inc."

This Resolution was struck from the 6-13-23 Regular Meeting Agenda.

Chairwoman Schauerman is bringing it back for this Agenda. The contract held with the County covers the costs associated with running the program and paying restitution to the victims of juvenile crime. Juveniles that completed supervision successfully, with a restitution obligation, paid full restitution to 97% of the victims. The 5 year renewal contract will include a 3% increase as follows: 2023-2027 - \$8,328.43 per month/\$99,941.16 annually (3% increase) and an additional 3% for 2027 -2028 - \$8,578.28 per month/\$102,939.36 annually. This is the companion to Ordinance 57, 2023.

15. Resolution Number ____, 2023, "Approval of the Property Development Agreement between the County of Erie and the Redevelopment Authority of the County of Erie"

This is a follow up to the 6/29/23 work session between Council, the Davis Administration, and the Erie County Redevelopment Authority with approving the agreement on the property.

16. Resolution Number ____, 2023, "Extension Agreement for Three Year Lease Renewal with Metro Center"

The Erie County Office of Drug and Alcohol Abuse first entered into this agreement in 2018 for space at 240 West 11th Street and are seeking a three-year extension to their lease.

17. Resolution Number ____, 2023, "Approving Tax Exoneration of 41-11-42-2"

The other taxing bodies (Union City Borough and Union City School District) have approved the Exoneration of taxes and fees for 2020.

FINANCE COMMITTEE

Erie County Council

View More At:

www.eriecountypa.gov

Public is invited to attend.



Ellen Schauerman, Chairwoman
Jim Winarski, Vice Chairman
Charlie Bayle
André R. Horton
Mary Rennie
Terry M. Scutella
Brian Shank

Erie County Courthouse
140 West 6th Street, Room 114A
Erie, PA 16501

18. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number:
40-012-027.0-014.00
**An offer of \$250 was made by Daniel J. Newell for the parcel at I 90 N/S
70X65X70TRI, Summit Township. The other taxing bodies have approved the
sale. The parcel is adjacent to the property of the bidder.**
19. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number:
07-035-050.001.69
**An offer of \$250 was made by Ralph DeRose for the parcel at 13695 W Wash
(Washington) St Ext Lot 16 TRL, in the City of Corry. The other taxing bodies
have approved the sale. Bidder intends to demolish the abandoned mobile home
and put newer home on lot.**
20. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number:
07-023-042.0-018.00
**An offer of \$250 was made by Edward Boyojko for the parcel at 418 Mead Ave,
City of Corry. The other taxing bodies have approved the sale. Bidder intends to
maintain the property and keep taxes up to date.**
21. Analysis of General Fund Unassigned Fund Balance
**If all ordinances on the Finance Agenda pass, the estimated General Fund
Unassigned Fund Balance will be \$47,479,054. That is \$26,806,826 above the
\$20,672,229 needed for two months of County expenditures and transfers.**