

AGENDA

Erie County Council

View More at
www.eriecountypa.gov

Public is invited to attend.



Brian Shank, Chairman
Mary Rennie, Vice Chairwoman
Charlie Bayle
André R. Horton
Ellen Schauerma
Terry M. Scutella
Jim Winarski

Erie County Courthouse
140 West 6th Street Room 117
Erie, PA 16501

REGULAR MEETING

Tuesday, July 11, 2023

5:00 P.M. – Council Caucus
6:00 P.M. – Council Meeting

<https://www.youtube.com/c/eriecountypa>

1. **PLEDGE OF ALLEGIANCE**
2. **OPTIONAL PRAYER OR REFLECTION**
3. **ROLL CALL**
4. **CITATIONS**
 - A. Craig Warvel
5. **HEARING OF THE PUBLIC**
 - A. Sheila Woeger
 - B. Jerry Servidio
 - C. Others
6. **MINUTES FROM PREVIOUS MEETING**
 - A. June 13, 2023 - Regular Meeting
 - B. May 26, 2023-Special Meeting
7. **REPORTS OF COUNTY OFFICIALS**
 - A. County Executive and/or his Designee
 - B. Finance Committee - Mrs. Schauerma
 - C. Personnel Committee - Mr. Scutella
 - D. Other

8. OLD BUSINESS

- A. Second Reading of Ordinance Number 50, 2023, "2023 General Fund Budget Revised Revenue and Expenditures of \$17,353 for Reduction of Transfer Line Due to Savings from Position Vacancy in Public Health"(Finance Committee)(First Read 6/13/23)
This is the companion to Ordinance Number 54, 2023, the reclassification in the Department of Health. These funds are being placed back into the fund balance.
- B. Second Reading of Ordinance Number 51, 2023, "2023 Restricted 911 Fund Balance Revised Revenue and Expenditures of \$9,930 for Reduction of Transfer Line Due to Savings from Position Vacancy in Public Safety"(Finance Committee)(First Read 6/13/23)
This is the companion to Ordinance Number 55, 2023, the reclassification in Public Safety. These funds are being placed back into the fund balance.
- C. Second Reading of Ordinance Number 54, 2023, "2023 Public Health Fund Budget Revised Revenue and Expenditures of \$17,353 for Job Reclassification"(Personnel Committee)(First Read 6/13/23)
This is the companion to Ordinance 50, 2023. The current position is vacant and this reclassification (from an NB11 to an NB13) is needed to attract a qualified Candidate to manage the grants and overall budget, as it is critical to the operations and fiscal solvency of the department. The Dept. of Health has the necessary funds within the budget to cover this increase and no additional funding is needed for the upgrade.
- D. Second Reading of Ordinance Number 55, 2023, "2023 Public Safety Fund Budget Revised Revenue and Expenditures of \$9,930 for Job Reclassification"(Personnel Agenda)(First Read 6/13/23)
This is the companion to Ordinance 51, 2023. This reclassification from an NB8(Administrative Financial Officer) to an NB 13(Fiscal Analyst) as the position will have additional duties and responsibilities, requiring a degree in Accounting or Finance. As the Public Safety Department's budget exceeds \$9.8M, this would provide the Public Safety Department with an internal Staff Member with knowledge of Public Safety programs and not have to rely on the County Finance Department. There is no additional funding required for this upgrade, as the Public Safety Fund Budget has a sufficient balance of restricted 911 funds to cover the increase.
- E. Second Reading of Ordinance Number 56, 2023, "Waiver of Bid Requirements to Contract with Highway Safety Network Inc."(Finance Committee)(First Read 6/13/23)
The Department of Health has a contract with PENNDOT to provide highway safety programs and enforcement activities in 6 Counties. Due to the vacancy left by the Employee formerly coordinating those programs, a waiver of the bid process and the ability to subcontract those services to an existing Project Partner, Highway Safety Network(HSN) is requested. The agreement would begin on October 1, 2023 through September 30, 2026 and the Department of Health, HR department, and AFSCME bargaining union have agreed on a Memorandum of Understanding that would allow the services to be subcontracted out. This is a companion to Ordinance 58, 2023.

- F. Second Reading of Ordinance Number 58, 2023 "2023 Public Health Fund Budget Revised Expenditures of \$52,159 For Elimination of Public Health Educator Position in Highway Safety" (Personnel Committee)(First Read 6/13/23)

This is a companion to Ordinance 56, 2023 as the elimination of the position.

9. NEW BUSINESS

- A. First Reading of Ordinance Number 57, 2023, "Waiver of Bid Requirements to Contract with Erie Earn-It Program Inc."(Finance Committee)

This Ordinance was struck from the 6/13/23 Regular Meeting Agenda.

Chairwoman Schauerma is bringing it back for this Agenda. The Erie Earn-it program is a restitution program for County janitorial services, working with juvenile offenders. It is a 501(c)(3) nonprofit corporation that has been working with the County since 1986 and is governed by a Board of Directors. This is a companion to Resolution 21, 2023.

- B. First Reading of Ordinance Number 59, 2023, "Waiver of Bid Requirements and Approval of Contract with Strategy Solutions, Inc."(Finance Committee)

This will allow the County to enter into a contract with Strategy Solutions, Inc. to define, develop, and execute a collaborative solution to sustain the EMS system in Erie County. In an attempt to research other qualified professional consulting services, the area of expertise is limited or cost prohibitive in comparison to Strategy Solutions, Inc. Strategy Solutions, Inc. is a local provider of professional consulting services with over 25 years experience and a proven track record working with governments and over 400+ non-profit organizations. The total cost including engagement, planning and implementation support, is \$89,750. There is not a request for a supplemental appropriation to fund this project as County Executive Davis has authorized the Department of Planning and Community Development and the Department of Public Safety to utilize funds from the transformational grant program.

- C. First Reading of Ordinance Number 60, 2023, "Twelfth 2023 General Fund Budget Supplemental Appropriation of \$250,000 For Creation of New Line Item and Reappropriation of Revenue Replacement Funds to be Used in 2023 to the Public Safety Department"(Finance Committee)

County Council approved the budget for the County's first tranche of Coronavirus State and Local Fiscal Recovery Fund (CSLFRF) monies on August 5, 2021. Of the \$26 Million budget, the Erie County Department of Public Safety was allocated \$1 Million from the 2021 American Rescue Plan Act Budget and \$300,000 from the 2021 General Fund Budget following the transfer of American Rescue Plan Act Revenue Replacement funds to the General Fund. The \$300,000 was to support grants to 501c4 Fire/EMS agencies; 9 of the 36 eligible agencies are 501c4 nonprofit organizations.

According to the Home Rule Charter, appropriations lapse at year end. The monies that were appropriated and the encumbrances still exist and therefore the Department of Planning and Community Development and the Department of

Public Safety are asking that the remaining balance of the revenue replacement funds in the amount of \$250,000 to be carried over to the Public Safety grant program for the 2023 budget. Under the public safety grant program, the County has awarded and is thereby contractually obligated to fund 4 operational support reimbursement grants and 1 transformational reimbursement grant totaling \$190,000. In addition, the remaining balance of \$60,000 includes a portion of the proposed professional services contract with Strategy Solutions, Inc.

- D. First Reading of Ordinance Number 61, 2023, "2023 Children and Youth Fund Budget Supplemental Revised Expenditures of \$15,000 for the Creation of Expense Line Items due to Court Ordered Placements"

These line items are requested to be created due to court ordered placements of children into a facility that was not used during the creation of the budget.

Budget transfers will be used to transfer funds for these newly created line items. This is a common occurrence with the Children and Youth Fund budget. Court ordered placements of children often occur to facilities that have never been used, thus requiring a new line item. Budget transfers from existing placement expense lines that are either being underutilized or not used this year will fund these new placement expenses.

- E. First Reading of Ordinance Number 62, 2023, "First 2023 Drug and Alcohol Fund Budget Supplemental Appropriation of \$250,000 for the Receipt of the Regional Recovery Hub Revenue for Calendar Year 2023"(Finance Committee)

The revenue and expense lines need to be created due to receipt of Department of Drug and Alcohol Programs (DDAP) grant funding for the Regional Recovery Hub project. Erie County will be receiving funding for this project through DDAP for a 15-month term, from July 1, 2023, through September 30, 2024. Per project guidelines, the Regional Recovery Hub grantees will be supporting a Recovery-Oriented-System of Care (ROSC) by establishing a Recovery Hub and Spoke model in Pennsylvania. Nine (9) Regional Recovery Hubs located throughout Pennsylvania will work to embed, expand, and promote a ROSC in each region. Each Regional "Hub" will support community-driven services that will serve as "Spokes." Each Hub will provide enhanced technical assistance and collaboration for a variety of community entities, sectors, and systems to enhance a recovery-supportive community and facilitate recovery support service delivery.

- F. First Reading of Ordinance Number 63, 2023, "First 2023 Planning Fund Budget Supplemental Appropriation of \$300,000 For Transfer of Demo Fees"(Finance Committee)

This Ordinance is similar to Ordinance 167 of 2022 in which Act 152 (PA Act 152 of 2016) Demo Fees Fund was established by Ordinance 139, 2017, to allow the Recorder of Deeds of a County to collect a fee of no more than \$15.00 for each deed and mortgage reported. The fees are used for the demolition of blighted property. The current Restricted fund balance for the Demo fund is \$300,673.31 and an appropriation of \$300,000 from the Restricted demo fee fund balance to cover the cost of the 2023 demolitions.

- G. First Reading of Ordinance Number 64, 2023, "Thirteenth 2023 General Fund Budget Supplemental Appropriation of \$300,000 For Transfer of Demo Fees to Planning"(Finance Committee)
This is a companion to the previous ordinance showing the transfer of \$300,000 from the General Fund to the Planning Fund.
- H. First Reading of Ordinance Number 65, 2023, "Waiver of Bid Requirements and Approval of Contract Extension with ECCA"(Finance Committee)
ECCA and Erie County entered an agreement for payroll services in 2012 and this would approve an extension of the ongoing relationship,
- I. First Reading of Ordinance 66, 2023, "Waiver of Bid Requirements and Approval of Agreement with Paperless Solutions, Inc."(Finance Committee)
The offices of the Clerk of Records are working with an outdated system from the 1980s with limited capabilities. The modern CourtPro System offered by Paperless Solutions, Inc would increase efficiency and accuracy and reduce costs. There is not a supplemental appropriation needed at this time, this is allowing the County to move forward with the agreement to implement the system in January 2024.
- J. First Reading of Ordinance Number 67, 2023, "Appointed Official's Salary Ordinance-Interim County Clerk"(Personnel Committee)
With the departure of the current County Clerk (Julie Slomski), the current Deputy Clerk (Megan Moore) will serve as Interim County Clerk as of July 17th 2023 until the position is filled.
- K. First Reading of Ordinance Number 68, 2023 "2023 General Fund Budget Revised Revenue & Expenditure of \$18,350 for the Elimination of an Administrative Assistant Position and the Creation of a Civil Rights Investigator I Position in the Human Relations Bureau"(Personnel Committee)
In continuation with the reorganization of the Erie County Human Relations Commission, this position will assist the Executive Director in meeting the needs of the office in serving the Constituents of Erie County.
- L. First Reading of Ordinance Number 69, 2023, "2023 General Fund Budget Revised Revenue & Expenditure of \$1,224 for the Elimination of Director of Procurement Position and the Creation of Manager of Procurement Position"(Personnel Committee)
As a follow up to Ordinance 42 of 2023 in the reorganization of the Procurement Department, this creates the Manager of Procurement Position.

- M. Resolution 21, 2023, "Approving Sole Vendor Contract between the County of Erie and Erie Earn-It Program Inc."(Finance Committee)
This Resolution was struck from the 6-13-23 Regular Meeting Agenda. Chairwoman Schauerma is bringing it back for this Agenda. The contract held with the County covers the costs associated with running the program and paying restitution to the victims of juvenile crime. Juveniles that completed supervision successfully, with a restitution obligation, paid full restitution to 97% of the victims. The 5 year renewal contract will include a 3% increase as follows: 2023-2027 - \$8,328.43 per month/\$99,941.16 annually (3% increase) and an additional 3% for 2027 -2028 - \$8,578.28 per month/\$102,939.36 annually. This is the companion to Ordinance 57, 2023.
- N. Possible Adoption of Resolution Number 22, 2023 "Approval of the Property Development Agreement between the County of Erie and the Redevelopment Authority of the County of Erie"(Finance Committee)
This is a follow up to the 6/29/23 work session between Council, the Davis Administration, and the Erie County Redevelopment Authority with approving the agreement on the property.
- O. Possible Adoption of Resolution Number 23, 2023, "Extension Agreement for Three Year Lease Renewal with Metro Center"(Finance Committee)
The Erie County Office of Drug and Alcohol Abuse first entered into this agreement in 2018 for space at 240 West 11th Street and are seeking a three-year extension to their lease.
- P. Possible Adoption of Resolution Number 24, 2023, "Approving Tax Exoneration of 41-11-42-2"(Finance Committee)
The other taxing bodies (Union City Borough and Union City School District) have approved the Exoneration of taxes and fees for 2020.
- Q. Possible Adoption of Resolution Number 25, 2023 "Support Wabtec Workers of UE506 and UE618"(Personnel Committee)
This is a resolution of support for the Union members currently on strike at Wabtec and brought forth by Council members Mary Rennie and Terry M. Scutella.
- R. Possible appointment of Abdullah Washington to the Erie County Human Relations Commission Advisory Board. Term to expire December 31, 2026. (Horton)
This will be the first term for Mr. Washington. He will be filling a vacant position.
- S. Possible appointment of Sean Johnson to the Erie County Convention Center Authority. Term to expire December 31, 2023. (Horton)
This will be a partial term. Mr. Johnson will be filling the unexpired term of Martha Nwachukwu who resigned.

- T. Possible appointment of Pastor Darrell Cook to Erie County Care Management. Term to expire December 31, 2026. (Horton)
This will be the first term for Pastor Cook. He will replace Donald Brown whose term expired.
- U. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 07-035-050.001.69
An offer of \$250 was made by Ralph DeRose for the parcel at 13695 W Wash (Washington) St Ext Lot 16 TRL, in the City of Corry. The other taxing bodies have approved the sale. Bidder intends to demolish the abandoned mobile home and put newer home on lot.
- V. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 40-012-027.0-014.00
An offer of \$250 was made by Daniel J. Newell for the parcel at I 90 N/S 70X65X70TRI, Summit Township. The other taxing bodies have approved the sale. The parcel is adjacent to the property of the bidder.
- W. Possible Sale of a Parcel from the Repository for Unsold Property at Index Number: 07-023-042.0-018.00
An offer of \$250 was made by Edward Boyojko for the parcel at 418 Mead Ave, City of Corry. The other taxing bodies have approved the sale. Bidder intends to maintain the property and keep taxes up to date.

10. ADJOURNMENT

- A. *The next Finance/Personnel Committee Meetings are Thursday, August 3, 2023 at 4pm in room 114A, Erie County Courthouse or via Zoom.
*The next Regular Meeting of County Council is Tuesday, August 15, 2023 at 6pm in room 117, Erie County Courthouse or streamed live at the link provided on the County website.
*Members of the public wishing to speak at an upcoming Regular Meeting of Council or those requiring specific accommodation are encouraged to call or email the Council Office at (814) 451-6303 or Councilrequests@eriecountypa.gov, no later than the end of business 5 days prior to the meeting. The public must be present at the meeting to speak.